

**The University of Tennessee at Chattanooga
Graduate Council Minutes
October 25, 2001**

Members Present: P. Berry, G. Bartoo, M. Biderman, D. Edwards, K. Gee, J. Henley, B. Lee, E. McMahon, E. Meagher, J. Mies, L. Tillman, J. Wakim,

Members Absent:, D. Cundiff, E. Foster, P. Guess, R. Keller, T. Lease, G. Thibadoux,

Ex-Officio Members Present: Arfken

Ex-Officio Members Absent: Delacroix

Guests Present: L. Orth

Actions Taken

- First reading of certificate program in Fundamentals of Engineering Management approved, 10-0-0.
- Second reading of certificate program in Fundamentals of Engineering Management approved, 10-0-0.
- First reading of proposed changes to curriculum in Physical Therapy program, approved 10-0-0.

I. Call to Order and Approval of the Minutes

A quorum of members arrived, and so the business meeting officially began. Corrections to the second paragraph should read teach instead on teaches. In addition, a correction to note that Dr. Biderman moved on the second reading under section II instead of voted. Dr. Biderman moved, and Tillman seconded, a motion to approve the minutes. The minutes were approved unanimously as corrected.

II. First Reading: Certificate in Fundamentals of Engineering Management

Dr. Biderman moved, and Bartoo seconded a motion to approve the program with the changes discussed at the previous meeting on the first reading. Dr. Meagher suggested some grammatical corrections and the proposal was accepted 10-0-0. Dr. Biderman moved to go directly to the second reading of this proposal, and Dr. Berry seconded. It was accepted 10-0-0.

Second Reading: Certificate in Fundamentals of Engineering Management

The motion was approved for a second reading. The certificate in Fundamentals of Engineering Management was approved, 10-0-0.

III First Reading: Certificate in Urban Specialist

This proposal was withdrawn by Dr. Bartoo.

IV. First Reading: Change of Courses in Physical Therapy

This was listed incorrectly on the agenda as an information item. Dr. Tillman outlined the changes that were being proposed in preparation for the CAPT accreditation review. Dr. Biderman moved to approve it on the first reading and Dr. Wakim seconded. Dr. Tillman stated that there was a need to juggle some credit hours between courses but none of these changes will result in an overall change in total hours for the program-they will remain at 107. One hour will be taken from the 550 research class because it is typically done in a short term in the summer. This hour will be added to the 540 (Differential Diagnosis) course due to its increased importance and focus in the workforce. This will allow students to gain clinical application experience.

Dr. Meagher suggested that for the research class, the grade distribution be more clearly defined. As is, there are no real distinctions of how much the oral and written components are worth and she suggested that they be weighted. Dr. Biderman asked if these research projects were for groups or individuals and Dr. Tillman responded that they are in groups.

Dr. Meagher also asked that a change be made in the participation discussion on the 540 syllabus to read "demonstrate active listening" or a variation of this concept. This proposal was accepted with the revisions 10-0-0.

V. Information Item: Deletion of Courses in Business

Professor Gee outlined the information item concerning the deletion of courses in the Business program. Two 400 level courses are also to be added in the Graduate Catalog to the list of 400 level courses eligible for graduate credit.

VI. Other Matters; Adjournment

Dr. Arfken handed out Graduate Council manuals to those who had not received one. She also mentioned the Thesis Workshop, being held on October 29 and asked the council to publicize this within their programs. Several people expressed concern with the time, 4 hours in the afternoon, and mentioned that this excluded large numbers from their programs. Dr. Lee asked if it could be held at an alternate time, such as a night or a weekend. Dr. Biderman suggested replaying it on Channel 3.

Dr. Arfken also updated the council on the Lupton gift proceedings. Dr. Meagher suggested that a letter from Graduate Council outlining the needs of graduate programs and in support of Dr. Arfken's request for funds might be helpful. She solicited volunteers to help draft this letter and give input from their programs.

Dr. Meagher adjourned the meeting at 4:15 p.m.

Respectfully submitted,

Brooke Kendrick, Graduate Assistant
With the assistance of Linda Orth