

The University of Tennessee at Chattanooga
Graduate Council Minutes
October 11, 2001

Members Present: G. Bartoo, M. Biderman, D. Edwards, E. Foster, P. Guess, B. Lee, E. McMahon, E. Meagher, J. Mies,

Members Absent: P. Berry, D. Cundiff, K. Gee, J. Henley, R. Keller, T. Lease, G. Thibadoux, L. Tillman, J. Wakim

Ex-Officio Members Present: Arfken

Ex-Officio Members Absent: Delacroix

Guests Present: L. Orth

Actions Taken

- Approved curriculum revisions and certificate program for Engineering Management. Second Reading, 13-0-0.

I. Call to Order and Approval of the Minutes

The meeting began at 3:15 p.m. without a quorum. While waiting for members to arrive, Dr. Meagher began a discussion of 400-level courses offered for graduate credit. Dr. Bartoo wondered if Graduate Council should approve each of the 400-level courses before they are offered for graduate credit. Dr. Biderman said that it's really the student's responsibility to handle the difference in the work expectations. Dr. Meagher continued, saying that most faculty don't even know which students are taking the course for graduate credit. When asked how many students are affected each semester, Ms. Orth replied that there are about 300 students.

The discussion moved to teaching loads. Dr. Lee asked if there is a philosophical problem with graduate faculty teaching undergraduate courses, and Dr. Bartoo said that there is not. UTC just is not big enough for such differences. With a few exceptions, faculty here teaches both undergraduate and graduate courses. He said, however, that NCATE accreditation for education wants a 9 hours load if faculty teaches both levels of courses; otherwise, it's twelve hours. Dr. Lee asked if UTC has a load policy.

Approval of the Minutes

A quorum of members arrived, and so the business meeting officially began. With corrections to paragraph three concerning prerequisites of PSY 510/511 for PSY 514 and changing the number of core courses in Engineering Management from four to eight, Dr. Biderman moved, and Dr. Foster seconded, a motion to approve the minutes. The minutes were approved unanimously as corrected.

II. Second Reading: Revision of Engineering Management Program

Dr. Biderman voted, and Dr. Foster, seconded a motion to approve the revision of the program on the second reading. Dr. McMahon reported that the revision had two changes: ENGM 555 has been placed under the Human Factors area, and ENGM 580, which has been omitted, has been added. ENGM 560 and 570 are new courses; their syllabi have been amended to show the grading weights.

Dr. Meagher noted that there is no syllabus for ENGM 597, the capstone that follows 597. Ms. Orth said that using course numbers 595/596 would make more sense than 596/597, since 597 is usually reserved for independent study courses. After considerable discussion, she said that she would work with the Records Office to obtain an effective numbering situation.

Dr. Bartoo asked if Engineering Management really used the MLA (Modern Language Association) style manual for their guide. Dr. McMahon said that the manual includes general references for other disciplines, including engineering. The proposal was approved on the second reading, 9-0-0.

III. First Reading: Certificate in Fundamentals of Engineering Management

This item was incorrectly listed on the agenda as the second reading, instead of the first. With the loss of a quorum, Dr. Meagher decided that the discussion of this program would continue at the next meeting.

IV. 400 Level Courses Offered for Graduate Credit

The letter was distributed and discussion was held and is documented in the first paragraph of this edition of minutes.

V. Progress Report from Admissions Committee

The progress report was tabled until further notice.

VI. Other Business; Adjournment

Dr. Meagher adjourned the meeting at 4:30 p.m.

Respectfully submitted,

Deborah Arfken

With the assistance of Linda Orth