

Minutes  
Graduate Council  
April 12, 2007

Members Present: Alp, Bartoo, Hill for Bumpus, Colston, Davis, Dumas, Foster, Freeman, McNair, O'Leary, Petzko, Secrest, Cathie Smith, Meagher, Tucker.

Ex-officio Members Present: Arfken, Bellar, Kilpatrick, Liedtka, Zielke

Guests Present: Orth. J. Smith

Opening of the Meeting and Minutes. Joe Dumas, chair, called the meeting to order at 3:15 p.m. The minutes of the March 29, 2007 meeting were approved with no corrections. There was a question, however, about when the change in the transfer policy would be effective. The effective date is Fall 2008.

Criteria for Graduate Faculty Membership. Deborah Arfken presented a change in graduate faculty membership that had been deferred from the previous meeting. The change makes full-time *research* faculty members eligible for associate membership and full membership at the master's and doctoral levels. Gene Bartoo moved that the rules be suspended so that the first reading of the proposal could also be considered the second. The motion passed with a vote of 13-0-0, and the proposal was approved with a vote of 13-0-0.

Recommendations for Membership in the Graduate Faculty. Stephanie Bellar distributed a chart showing the recommendations by the graduate faculty committee. Vicki Petzko asked for an explanation of the process, specifically when the college dean is notified of any changes. The recommendations were approved, 14-0-0.

Proposals from the Curriculum Committee. Theresa Liedtka, chair of the committee, presented the following proposals:

- Mathematics 565. Drop the 255 prerequisite. Approved, 14-0-0.
- Health and Human Performance. Remove some of the volume of content from three other courses to create two new courses, HHP 531 and 537. Change the course names for HHP 514, 515, 581, and 582. Increase the number of hours in the program to 56 credit hours. Approved, 14-0-0.
- Nursing. The proposal was tabled until fall 2007 because there had been no representative at the curriculum meeting to answer questions. In the meantime, the course will be offered as a special topics course. Students will file candidacy forms as usual and then revise them when the course receives a new number.

Recommendations for Revisions to Doctoral Policies in the Graduate Catalog.

Deborah Arfken presented the following list of changes (italics note the change in wording) to ensure that the doctoral policies are consistent with the policies of the programs themselves:

- Cumulative GPA, pp. 14 and 66. Graduate students must maintain a cumulative GPA *in the doctoral program* of at least 3.0 for all courses evaluated with a letter grade of A-F.
- Admission to Candidacy, p. 66. Successful achievement of a cumulative grade point average of 3.0 or above *in the doctoral program*.
- Graduation Requirements, p. 66. The completion of 39 credit hours of required doctoral level graduate coursework with no more than two courses below a B grade AND a cumulative grade point average of 3.0 *in the doctoral program*.
- Continuous Enrollment, p. 14. All students shall be continuously enrolled for no fewer than two (2) credit hours upon their matriculation until their graduation. *Students do not have to be enrolled during the summer term unless they are completing degree requirements in that term.*
- Academic Probation, p.14. A student will be placed on academic probation when his or her cumulative GPA *in the doctoral program* falls below 3.0.
- Dissertation, p. 26. Stop-out. Add: *If, through unusual circumstances, the student cannot work continuously on the dissertation, he or she may request in writing a one-time stop-out. This request must be made no later than the end of the enrollment period of the succeeding semester. The stop-out is not to exceed four continuous fall and spring semesters. The stop-out request must be approved by the dissertation chair, the program director, and the dean of the Graduate School.*
- Focused Electives in the Learning and Leadership Program, p. 67. . . . *A participant may request to transfer up to 15 focused elective credits from previous graduate work from an external post-master's program as approved in the Graduate Catalog section on transfer credit.*

Report from the Nominating Committee. On behalf of the other committee members (Gene Bartoo and Eileen Meagher), Brian O'Leary reported that they nominated Vicki Petzko to serve as the new chair of Graduate Council. Gene Bartoo recommended that she be approved by unanimous vote. That was done with a vote of 13-0-0. When she said that she had big shoes to fill in succeeding Joe Dumas as chair, he replied that his shoe size is 9D.

Petitions/Grade Appeals Committees for the Summer. Nesli Alp, Joe Dumas, John Freeman, Kay Lindgren, Jonathan McNair, Brian O'Leary, and Vicki Petzko will be available to serve during various summer sessions.

Professional Fitness Process. The statement of process was approved with a vote of 13-0-0 with the recommendation that it be included also in the General Regulations section of the catalog.

Announcements and Adjournment. The chair reminded members of the Graduate Research Day, scheduled for April 14, the Graduate Student Association's reception on April 20, and the Coordinators' Workshop on May 9.

Gene Bartoo, Rott Professor in the Education: Graduate Studies Division, and Eileen Meagher, Professor and Director of Graduate Programs in English, who are retiring from the University, were recognized for the many years of solid contributions and leadership they have made to graduate education at UTC. Both served as chairs of Graduate Council. Kim Turner, a professor of Accounting and mother-to-be, was recognized in absentia. Joe Dumas, UC Foundation Professor of Computer Science and Graduate Program Coordinator, was thanked for his two years of strong and effective leadership as chair of the Council.

The meeting was adjourned at 4:30 p.m.

There will be no further meetings of the Council until the 2007-2008 academic year.

Respectfully submitted,

Deborah Arfken  
Dean, the Graduate School