

# Graduate Council Minutes

Thursday 3:15 p.m., January 26, 2012  
Foundation Room

Members Present: Nesli Alp, Roger Briley, Monte Coulter, Stephen Craven, Chris Cunningham, Beth Dodd, Marcus Mauldin for David Edwards, Tammy Garland, Brendon McDermott, Virginia Magnus, Mike Owens , Vicki Petzko, David Rausch, Gene Schlereth, Joey Shaw, Chris Smith, Joyce Smith, Randy Walker, Kathleen Wheatley, Shela Van Ness, Li Yang

Members Absent: Diane Halstead, Valerie Rutledge,

Ex Officio Members Present: Jerald Ainsworth, Theresa Liedtka,

Ex Officio Members Absent: Shelby Thompson

Guests: Susan Davidson, Mary Tanner

## Summary

Gene Schlereth called the meeting to order at 3:15 p.m.

I. The January 12, 2012 minutes were approved as submitted.

II. Standing Committee Reports:

Graduate Faculty Committee – No Report

Graduate Student Association – No Report due to the GSA “Welcome Back Meet and Greet”.

Curriculum Committee – (Presentation of proposals included here, but came later in the meeting)

Lee Yang presented the following proposals which passed by a vote of 19-0-0.

Control Number	Title
11-0016G	EngCS:Computer Science: New Course CPSC 5240 Principles of Data Analytics
11-0017G	EngCS:Computer Science: New Course CPSC 5820 Legacy Computing Systems
11-0018G	EngCS:Computer Science: New Course CPSC 5130 Introduction to Cloud Computing
11-0019G	EngCS:Computer Science: New Course CPSC 5230 Introduction to Decision Support & Business Intelligence
11-0023G	CAS:English Modification of Course ENGL 5880 to ENGL 5XXX Literature for Adolescents
11-0024G	CAS:English Deactivation of Course ENGL 5870

11-0027G	CECS: Engineering New Course ENGR 5449 Engineering Analysis of Renewable Energy Source
11-0028G	CECS: New Course ENGR 5030 Principles of Turbomachinery
11-0029G	CECS: Engineering New Course ENGR 5031 Advanced Strength and Applied Stress Analysis
11-0030G	CECS: Engineering New Course ENGR 5032 Mechanics of Composite Materials
11-0031G	CECS: Engineering New Course ENGR 5033 Fracture Mechanics
11-0032G	CECS: Engineering New Course ENGR 5034 Advanced Dynamics
11-0033G	CECS: Engineering New Course ENGR 5035 Analysis of Advanced Power Plants
11-0034G	CECS: Engineering New Course ENGR 5037 Modeling, Simulation and Optimization of Thermal Systems
11-0035G	CECS: Engineering New Course ENGR 5055 Advanced Energy Systems
11-0036G	CHEPS: Nursing New Concentration in Nursing Administration - Systems
11-0039G	CECS: Engineering Civil New Courses: ENGR 5XXX Advanced Civil Engineering Materials, ENGR 5XXX Advanced Pavement Design, ENGR 5XXX Infrastructure Systems Analysis and Design
11-0041G	CECS:Engineering 2 New Courses ENGM 5650 Lean Construction and ENGM5850 Technical Innovation
11-0043G	CECS:Engineering 2 New Cross listed Courses ENGM & ENGR 5870 Supply Chain Management and ENGM & ENGR 5880 Global Logistics
11-0044G	CECS:Engineering : New PB Certificate Logistics and Supply Chain Management
11-0045G	CECS:Engineering : New Concentration Engineering Management: Power Systems Management
11-0046G	COB: Broaden elective options for MBA Students

Ainsworth stated there were minor changes, none academic, in the Occupational Therapy Doctorate proposal. He also reminded members that undergraduate courses cannot be used as prerequisites for graduate courses that the course description language in these cases could read that a student must have background in a subject area.

### III. Old Business:

Marketing Task Force – Nesli Alp said the task force was scheduled to meet in February and March. A couple of members stated they had received information about a webinar that addressed using YouTube as a recruitment tool. Alp requested the informational email be forwarded to her for further review.

Graduate Council Policy and Procedures Handbook - Randy Walker presented for a second reading, the revised handbook that reflected the recommendations from the previous meeting. (see Item 1 in the Addendum) After a discussion on the meaning of being physically present and whether virtual attendees should have the same privileges (discussion and voting) the handbook was referred back to the committee for further clarification by a vote of 16-0-1. Clarification regarding the Graduate Council Appeals Committee versus Grade Appeal Committee was requested.

#### IV. New Business:

Taxation – Jerald Ainsworth said that he had been notified on December 20 by Human Resources and Business and Financial that graduate assistantship positions needed to be classified to determine if the fee waiver portion of the assistantship was taxable. The fee waivers for research and teaching assistantships are not subject to taxation, and some graduate service assistants may be exemptible based on degree program and the work they perform in the GA position. He asked council members to help communicate with their department heads and coordinators to ensure all of the graduate assistantship positions in their departments have correct job classifications. He stated the Graduate School website has a new graduate assistantship page that has additional information as well as a page with the important dates for the next five years.

Without further business the meeting adjourned at 4:30 p.m.

Respectfully submitted,

Janice I. Uhles, CAP  
Administrative Assistant  
The Graduate School

## **Addendum**

### **Item I**

#### **Quorum**

Conducting official business of Graduate Council requires a minimum of 50% of the membership plus one additional member to be present at a meeting. The Council may conduct specified business through electronic processes, e.g., voting on curriculum proposal approval. A member of Graduate Council may send a proxy to represent his/her respective program in his/her absence. The proxy may participate and vote on all matters that come before the Council. A Graduate Council member or proxy must be present to vote in physically held meetings, i.e., cannot submit an electronic vote.

**Minutes approved by Graduate Council on February 9, 2012**