

Minutes
Graduate Council
September 27, 2007

Members Present: Neslihan Alp, Boris Belinskiy, Hinsdale Bernard, Nicholas Boer, Tom Buggey, Joe Dumas, Edwin Foster, John Freeman, Linda Fletcher, Kristi Gibbs, Jonathan McNair, Brian O’Leary, Vicki Petzko, Mark Schorr, Cathie Smith, Chris Smith, Kim Turner

Members Absent: Roger Briley, David Edwards, Pamela Guess, Gale Iles, Michael Long, Joyce Smith

Ex-officio Members Present: Deborah Arfken, Stephanie Bellar, Yvonne Kilpatrick

Ex-officio Members Absent: Theresa Liedtka

Guests Present: Phil Oldham, Linda Orth

Summary of Actions

- 1) Education – To change EDUC 596 from 9 credit hours to a variable 3-9 credit hour course and add the “r” designation to allow repeating the course. The Council approved 17-0-0.
- 2) Nursing – Proposal for changes in the core course requirements for the Master’s of Science in Nursing Program. Approved, 17-0-0.
- 3) Physical Therapy – Proposal to require BS for admission into the Doctor of Physical Therapy (DPT) Program, effective fall 2010. Approved, 17-0-0.
- 4) Process to appeal incomplete and in-progress grades. Approved by verbal vote.
- 5) Curriculum Proposal Process approved first reading by verbal vote.

Opening of the Meeting and Minutes:

Vicki Petzko called the meeting to order at 3:17 p.m. The minutes of the September 13, 2007 meeting were approved.

A question was asked regarding graduate faculty membership. Discussion of the four categories followed: full membership – doctoral, full membership – master’s, associate membership and special membership. It was noted that the deadline for graduate faculty applications is September 28. On the recommendation of the Graduate Council, the list is reviewed by the dean of the Graduate School and then the Provost. After final approval the list will be published.

Curriculum Committee:

Vicki Petzko reminded the Council that the curriculum committee's meeting is considered the first reading and that the presentation of the proposals before the full body of Graduate Council would be considered the second reading.

Jonathan McNair stated the committee discussed three proposals and passed each unanimously. He said each would be presented individually, allowing time for discussion before the vote.

- 1) Education – To change EDUC 596 from 9 credit hours to a variable 3-9 credit hour course and to add the “r” designation to allow repeating the course. After a discussion, the Council approved the proposal, 17-0-0.
- 2) Nursing – Proposal for changes in core course requirements for the Master's of Science in Nursing Program. The proposal replaces Nursing 598R “Professional Project in Advanced Practice Nursing” (2) and Nursing 596 “Graduate Seminar” (1) with Nursing 516 “Diversity and Ethical Issues in Advanced Practice” (3). The Council approved the proposal, 17-0-0.
- 3) Physical Therapy – Proposal to require BS for admission into the Doctor of Physical Therapy (DPT) Program, effective fall 2010. After a discussion and pending approval of the undergraduate curriculum committee, the Council approved the proposal, 17-0-0.

Vicki Petzko recognized the Provost, Phil Oldham, as a guest, stating she had met with him previously and appreciated his expressed interest in, and support for, the Council's effort to help graduate education thrive at UTC. She also welcomed members, Linda Fletcher, Ed Foster, and Kim Turner to the Council.

Process for Extending I/IP Grades:

Yvonne Kilpatrick, at the request of the Council from the previous meeting, brought forward the re-worded process to add procedures for making first and second requests for extensions of incomplete and in-progress grades for the 2008-09 Graduate Catalog. After a discussion which included a reminder of the differences between incomplete and in-progress grades, a motion to approve the language for a first reading was made and seconded. The Council approved the language by a verbal count. The process will be presented at the next meeting for a second reading.

Review of the Curriculum Process:

Deborah Arfken opened the curriculum process dialogue by stating there would be two forms 1) items requiring a proposal would have signatures of the department head, dean of the academic college, director of the graduate school, dean of the graduate school and the Provost and 2) information items would use a shorter version requiring signatures of the department head, dean of the academic college, director of the graduate school, dean of the graduate school and the registrar.

During the discussion, it was determined the order of the review process would change and the Provost would review a proposal *after* it has gone through approval by the

department head, dean of the academic college, director of the Graduate School, dean of the Graduate School, registrar, Graduate Council and Faculty Senate. The Council approved the first reading by a verbal count; the proposal will be brought back at the next meeting for a second reading.

Also included in the discussion were the deadline dates for new proposals and information items as well as a priority system for reviewing these items. Council members were encouraged to talk with faculty in their respective programs and to submit proposals no later than November 10 to allow time for the review process.

Committee Changes:

Vicki Petzko clarified and the Council approved the following appointments:

Nicholas Boer, Petitions Committee
Linda Fletcher, Admissions (Program) Requirements Committee
Brian O'Leary, 400 Level Course Committee

Other Matters; Adjournment:

Vicki Petzko adjourned the meeting at 4:52 p.m.

Respectfully submitted,

Janice Uhles
Administrative Assistant
The Graduate School

Approved 10-11-07