

Last Name

First Name

M.I.

UTC ID



UTC Financial Aid Office

2008-2009 VERIFICATION WORKSHEET

Page 1 of 2

Address (include apt. no.)

City

State

ZIP code

Phone number (include area code)

Your Free Application for Federal Student Aid (FAFSA) was selected for review by the U.S. Department of Education in a process called "Verification". This means UTC must compare the information from your FAFSA, your 2007 Federal tax forms, and this worksheet. If there are differences between your application information and your financial documents, corrections will be reprocessed electronically. **Any correction may cause changes to your award amount(s).**

Please submit the following: a) this worksheet and b) copies of the student's, parents', and/or spouse's 2007 Federal IRS 1040, 1040A, or 1040EZ forms. All documents must be signed. You may contact the IRS at 1-800-829-1040, if you need copies of your tax forms. **The Financial Aid office reserves the right to request additional documents, if needed, to confirm the data submitted on your FAFSA.** UTC is required to request and review this information under federal regulations 34 CFR, Part 668.

All information should be sent to: **UTC Financial Aid Department 4805, 615 McCallie Avenue, Chattanooga, TN 37403-2598 or by FAX 423 425-2292.** You should complete verification as soon as possible so that your financial aid will not be delayed. If you need help, visit our office in Hooper Hall, Room 101 or contact us at 423 425-4677 or via our website <http://www.utc.edu/FinancialAid>.

WHAT YOU SHOULD COMPLETE:

All students must complete Sections A, B, and F. Answer the questions below to determine if Section C or D & E requires completion.

1. Were you born before January 1, 1985? YES NO
2. Will you be working on a master's or doctorate program (MA, MBA, JD, PhD) in school year 2008-2009? YES NO
3. Were you married the **date** you **signed** the FAFSA? YES NO
4. Do you have children who receive more than half of their support from you? YES NO
5. Do you have dependents, other than your children or spouse, who live with you and who receive more than half of their support from you? YES NO
6. Are both of your parents deceased, or are you or were you a ward/dependent of the court? YES NO
7. Are you currently serving on active duty in the U.S. Armed Forces for purposes other than training? YES NO
8. Are you a veteran of the U.S. Armed Forces? YES NO

If you answered "YES" to any question, complete **Sections A, B, C, F and G.** You are an **Independent** student for federal financial aid purposes.

If you answered "NO" to all questions, complete **Sections A, B, D, E, F and G.** You are a **dependent** student for federal financial aid purposes.

A. HOUSEHOLD INFORMATION

On your Free Application for Federal Student Aid, you identified the number of family members in your household and the number in college. We now need to learn more about those members of your household. Please list each member, providing all requested information as applicable. Attach an additional sheet if necessary. **Do not forget that if you are a DEPENDENT student, you should report your PARENTS' household information.**

FULL NAME	AGE	RELATIONSHIP TO STUDENT	NAME OF COLLEGE ATTENDING (at least 6 hours) in 2008-2009
STUDENT		SELF	UTC

PLEASE MAKE SURE THE STUDENT'S NAME AND UTC ID ARE ON ALL DOCUMENTS

B. STUDENT TAX FORM AND INCOME/BENEFIT INFORMATION

1. **Check one:** Required to file a 2007 U.S. Income Tax Return. Attaching or will submit **signed** copy to UTC.
 Will not file and not required to file a 2007 U.S. Income Tax Return.
2. **List below** your employer or **source** of any income received in 2007. **If you earned or received nothing, write "NONE."**

EMPLOYER/SOURCE OF INCOME	TOTAL AMOUNT RECEIVED in 2007
	\$
	\$

C. SPOUSE TAX FORM AND INCOME/BENEFIT INFORMATION (IF STUDENT IS MARRIED)

1. **Check one:** Required to file a 2007 U.S. Income Tax Return. Attaching or will submit **signed** copy to UTC.
 Will not file and not required to file a 2007 U.S. Income Tax Return.
2. **List below** your employer or **source** of any income received in 2007. **If you earned or received nothing, write "NONE."**

EMPLOYER/SOURCE OF INCOME	TOTAL AMOUNT RECEIVED in 2007

D. PARENT TAX FORM AND INCOME/BENEFIT INFORMATION (IF STUDENT IS DEPENDENT)

1. **Check one:** Required to file a 2007 U.S. Income Tax Return. Attaching or will submit **signed** copy to UTC.
 Will not file and not required to file a 2007 U.S. Income Tax Return.
2. **List below** your employer or **source** of any income received in 2007. **If you earned or received nothing, write "NONE."**

EMPLOYER/SOURCE OF INCOME	TOTAL AMOUNT RECEIVED in 2007 [

E. STEP-PARENT TAX FORM AND INCOME/BENEFIT INFORMATION (IF DEPENDENT STUDENT'S PARENT IS REMARRIED)

1. **Check one:** Required to file a 2007 U.S. Income Tax Return. Attaching or will submit **signed** copy to UTC.
 Will not file and not required to file a 2007 U.S. Income Tax Return.
2. **List below** your employer or **source** of any income received in 2007. **If you earned or received nothing, write "NONE."**

EMPLOYER/SOURCE OF INCOME	TOTAL AMOUNT RECEIVED in 2007

F. UNTAXED INCOME RECEIVED and INCOME EXCLUSIONS from 2007

Tax filers and non-tax filers: Please list any untaxed income received in 2007. Report the **total** amount received for January – December 2007.

Be sure to enter zeros in both columns if no funds were received.

Student/Spouse	Calendar Year 2007	Parent(s)
\$	Welfare benefits, including Temporary Assistance for Needy Families (TANF). Don't include food stamps or subsidized housing.	\$
\$	Social Security benefits received for all members of household that were not taxed (such as SSI)	\$
\$	Payments to tax-deferred pension and savings plans (paid directly or withheld from earnings), including, but not limited to, amounts reported on the W-2 Forms in Boxes 12a through 12d, codes D, E, F, G, H, and S	\$
\$	Child support you received for all children. Don't include foster care or adoption payments. List children's name(s): _____, _____, _____	\$
\$	Housing, food, and other living allowances paid to members of the military, clergy, and others (including cash payments and cash value of benefits)	\$
\$	Veterans' non-education benefits such as Disability, Death Pension, or Dependency and Indemnity Compensation (DIC) and/or VA Educational Work-Study allowances	\$
\$	Any other untaxed income or benefits not reported elsewhere on Worksheet A and B, such as workers' compensation, untaxed portions of railroad retirement benefits, Black Lung Benefits, disability, combat pay not included in adjusted gross income, etc. Don't include student aid, Workforce Investment Act educational benefits, or benefits from flexible spending arrangements, e.g., cafeteria plans.	\$
\$	Money or gifts you received, or was paid on your behalf (e.g., bills), not reported elsewhere on this form	\$
\$	Child support you paid because of divorce or separation or as a result of a legal requirement. Don't include here support received for children in your (or your parents') household. List children's name(s): _____, _____, _____	\$
\$	Taxable earnings from need-based employment programs, such as Federal Work-Study and need-based employment portions of fellowships and assistantships	\$

G. READ STATEMENT CAREFULLY AND SIGN

By signing this form, I certify that all information is complete and correct.

Student Signature _____

Date _____

Parent Signature (if dependent) _____

Date _____