

UNIVERSITY OF TENNESSEE AT CHATTANOOGA  
Faculty Handbook Committee

The Faculty Handbook Committee, as part of a wider UT initiative, is seeking this year to undertake a cleaning exercise as well as to better bring our Handbook in line with the others in the system via the deployment of similar language for policies controlled by the Board of Trustees while maintaining our distinction in other areas.

So as to keep the Senate and wider faculty informed, we seek the Senate's approval to proceed with the following:

- (re)taking clear ownership of the Faculty Handbook webpage and the creation of an archive of back editions of the Handbook so that changes might be more easily tracked over time.
- the revision of the formatting of the Handbook so that it may be more easily accessed via the web and to ease internal searching.
- the revision of the numbering system and language within the Handbook so as to be consistent throughout.
- the relegation within a new web-based Handbook to hyper-links that information and those policies and procedures not regulated by the faculty.

There being insufficient willingness to serve on the Committee this year having been expressed by members of the Senate, the Handbook Committee also requests Senate approval to:

- suspend the rules regarding Handbook Committee membership for this year.
- allow the Committee on Committees to recruit suitable members of the wider faculty, one from the College of Arts and Sciences and one from the College of Business and/or CHEPS, to the committee so that we might accomplish the above tasks as well as the integration of any results of the UT Handbook retreat later this month.

Respectfully submitted,

Dr RJ Covino, Second-Vice President and Chair of the Handbook Committee, on behalf of the Committee