

Classroom Technology Committee 2010-11 Report

Submitted by Stephanie Smullen

The committee met once during the Fall 2010 semester and once during the Spring 2011 semester.

Committee Members: Stephanie Smullen, Chair, Aaron Althouse, Richard Apgar, Arben Asllani, Ethan Carver, Prakash Damshala, Elizabeth Gailey, Charles Hart, Nicholas Honerkamp, John Lynch, Caitlin Shanley, Catherine Smith, Christine Smith, Gavin Townsend

Meeting of November 19, 2010
Monty Wilson gave a report:

1. All podium computers – except 1 or 2 in the UC have been replaced. There are 143 podiums.
2. If you find a podium that needs work or parts replaced, notify the help desk (phone 4000, see <http://itd.utc.edu>). Someone is on call M-Th 8 am-8 pm, F 8 am-5 pm
3. Projector bulbs cost \$350 and last 1000-1500 hours. There is a lamp light that lights on the projector when the estimated bulb lifetime has been reached.
4. There is \$250,000 in stimulus money to refresh 75 more podiums. Refresh involves replacing the control unit and projector. About 30 podiums will not be refreshed – the committee is asked to make recommendations about which podiums are least used/needed.
5. The remaining faculty and staff computers purchased before 2008 should be replaced with this years' stimulus funds.

The committee will get an updated spreadsheet showing classrooms with podiums, new equipment added to those podiums and problems with podiums in early January. We will use this list to survey the rooms and faculty who use them in January/February and compile a list of recommendations for ITD by early March.

Meeting of February 25, 2011

The results of the committee's podium survey were discussed. The summary of the results is:

A list of specific problems identified by the committee is on the attached spreadsheet.

The committee also identified a number of general problems:

1. Some of the projectors are not shutting the bulbs off
2. Some computers are not rebooting and installing updates each night.
3. The refresh for programs on the computers needs to be changed so that the introductory messages for Office and other software do not constantly appear as the users do not have the capability to turn them off.

Grote Hall has many problems. In some of the rooms the podiums and/or computer equipment have been placed in front of the screen. A number of rooms have Ethernet connections running uncovered on the floor. The committee requests that a policy be implemented whereby departments using classrooms are consulted about the placement of equipment in the classrooms. The existence of such a policy could have prevented the problems in Grote Hall.

The committee requests that a portal be created by ITD for the reporting of podium problems. This portal could be used as a replacement for the current policy of calling or emailing the help desk. The portal should display current requests for podium problems and the status of repairs so that users are aware of problems and their status. This would allow faculty to make plans for not using devices that are temporarily unavailable.

The committee also requests that a plan be implemented for replacing the use of VHS tapes with a media server, possibly overseen by the Library staff. Once this plan is developed, the VHS devices should be removed from all podiums.

Building	Room	Type	Number of Classes Sp 2011	Equipment needs (Computer, Document Scanner, Projector, Switch)	Screen Needs	Room needs (window blinds, white boards, lighting)	Other needs
Admin. Building	205	Class	0	Not done			
ARC	102	Conference	0	Not done			
ARC	205	Conference	0	Not done			
ARC	210	Class	0	Not done			
Arena	217	Class	10	Not done			
Arena	219	Class	9	Not done			
Brock	201	Class	24				
Brock	202	Class	19				
Brock	205	Class	12				
Brock	206	Class	12				
Brock	301	Class	17				
Brock	401	Class	16				
Brock	402	Class	17				

Brock	403	Class	12				
Brock	405	Class	19				
Brock	406	Class	15				
Davenport	111	Class	9				
Davenport	133	Class	18	occasional input switch malfunction			
Davenport	207	Class	4				
Davenport	221	Class	10				
Davenport	305	Class	11	input switch not working			
Davenport	319	Class	3				
EMCS	201	Class	23	The room has two projectors, one of which (on the right, seen from podium) doesn't work.			
EMCS	203	Class	11				The screen lacks a screw and anchor to hold it down
EMCS	206	Class	8				
EMCS	211	Class	17				
EMCS	216	Class	13				
EMCS	218	Class	9				
EMCS	219	Class	15				
EMCS	220	Class	1				
EMCS	230	Class	25				
EMCS	232	Class	15				
EMCS	233	Class	14	docu-cam doesn't work			
EMCS	238	Class	15				
EMCS	239	Class	12				
EMCS	240	Class	14				
EMCS	301	Class	14				
EMCS	302	Class	8				
EMCS	306	Class	1	No docu-cam			
EMCS	312	Class	7				
EMCS	321	Class	0				
EMCS	401	Class	13				
EMCS	402	Class	17				
EMCS	403	Class	12				
EMCS	404	Class	14				
EMCS	407	Class	8				
EMCS	422	Class	15				
EMCS	423	Class	12				
Fine Arts Center	210	Class	15				
Fine Arts Center	339	Class	11				
Fine Arts Center	356	Class	10				
Fine Arts Center	414	Studio		Projector, wall plugs, speakers, amp.			REQUEST FOR NEW EQUIPMENT

Fine Arts Center	412B	Studio		Ditto			REQUEST FOR NEW EQUIPMENT
Fletcher	100	Class	21				
Fletcher	105	Class	14				
Fletcher	110	Class	17				
Fletcher	113	Class	23			cheap + ineffective window blinds	needs addl. white board
Fletcher	114	Class	19	keyboard drawer broken, poor internet connection, screen frequently goes dark			
Fletcher	200	Class	17				
Fletcher	201	Class	17				
Fletcher	205	Class	0				
Fletcher	206	Class	0				
Fletcher	210	Class	16				
Fletcher	211	Class	14				
Fletcher	212	Class	15	Projector overheats on a regular basis.			
Fletcher	213	Class	14				
Fletcher	215	Class	0	Now an Office Suite!	None	Now an Office Suite!	Remove from List.
Fletcher	310	Class	16				
Fletcher	311	Class	15				
Fletcher	314	Class	6				
Fletcher	315	Class	11				
Fletcher	316	Conference	5				
Fletcher	416	Class	10				
Founders	102	Class	0	Not done			
Frist	200	Class	6			cheap + ineffective window blinds	
Frist	203	Class	0			cheap + ineffective window blinds	
Frist	205	Class	8			cheap + ineffective window blinds	
Frist	302	Class	9			cheap + ineffective window blinds	
Grote	103	Class	12	wall speakers, docu-cam			
Grote	108	Class	7				human physiology lab
Grote	109	Class	8				human anatomy lab

Grote	110	Class	0	no podium, no projector			
Grote	129	Class	24				
Grote	131	Class	29				
Grote	206	Class	9	computer, docu-cam			
Grote	208	Class	3	computer, docu-cam			
Grote	214	Class	8				Room is a lab has projector and multiple computers
Grote	216	Class	6				Room is a lab has projector and multiple computers
Grote	217	Class	5				Room is a lab has projector and multiple computers
Grote	306	Class	32				
Grote	316	Class	0				in these 4 rooms the Ethernet connections to the podiums run across the floor and are taped down
Grote	317	Class	16				This is very dangerous; it is far too easy to trip over these connections.
Grote	319	Class	12				All of these rooms also lack USB ports in the podium desk area.
Grote	411	Class	21				
Holt	101	Class	15				
Holt	124	Class	18				
Holt	204	Class	19				
Holt	205	Class	15				
Holt	207	Class	19				
Holt	208	Class	16				
Holt	209	Class	19	docu-cam powers up, but does not project.			
Holt	302	Class	8	Computer not integrated into podium. Is loose with other computers.			
Holt	304	Class	18	None			
Holt	305	Class	17				

Holt	307	Class	19					
Holt	308	Class	18					
Holt	309	Class	16					
Holt	349	Class	0	not a classroom? more like a suite of labs?				
Holt	399	Class	12	locked Mac lab - was not able to get in. I could see that there was a projector.				
Hunter	208	Class	8					
Hunter	210	Class	16					
Hunter	212	Class	0					
Hunter	302	Class	17					
Hunter	303	Class	14					
Hunter	304	Class	17					
Hunter	306	Class	17					
Hunter	307	Class	12	Has a chalkboard. Not supposed to have chalk near smart podium				
Hunter	309	Class	16	OK (has bank of flood lights???)				
Hunter	401	Class	0	Not a classroom, the WTRC				
Hunter	402	Class	15	Needs audio cable in podium				
Hunter	403	Class	16					
Hunter	404	Class	5				Outlets requested for student tables	
Hunter	406	Class	5				Outlets requested for student tables	
Hunter	407	Class	5	closed computer classroom OK				
Hunter	409	Conference	12	regular classroom, not a conference room.				
Library	101	Class	0		no screen (just a white wall)	lights cannot be turned down because they are on a switch that is shared with office space		
Library	102	Class	many	only has a cart arrangement				
Library	207	Class	14					
Library	208	Class	0					
Library	209	Class	0					
Mac Gym	207	Class	16	Not Done				
Metro	121	Class	2	docu-cam				red phone, remote
Metro	204	Class	2			lighting is very bad		
Metro	207	Class	8				red phone, remote	
Metro	226	Class	5	docu-cam				red phone, remote
Metro	229	Class	0	docu-cam				red phone, remote
Metro	230	Class	7	docu-cam				red phone, remote
Metro	231	Class	3	docu-cam				red phone, remote
Metro	334	Conference	0	docu-cam				red phone, remote
Metro	212	Class	4			lighting is very bad	red phone, remote	

SimCenter	105	Class	0	Not done			
Siskin Children's Institute	0	Conference	0	Not done			
UC Auditorium	0	Conference	0	Not done			
UC Fortwoord	0	Conference	0	Not done			
UC Foundation room	0	Conference	0	Not done			
UC Heritage	0	Conference	0	Not done			
UC Lab	0	Class	0	Not done			
UC Lookout Mtn	0	Conference	0	Not done			
UC Ocoee	0	Conference	0	Not done			
UC Racoon Mtn	0	Conference	0	Not done			
UC Signal Mtn	0	Conference	0	Not done			
UTC Place	5000	Class	0	Not done			

The summary and spreadsheet were sent to Monty Wilson, ITD, on April 17, 2011.