

2007 – 2008 Faculty Senate Meeting Minutes
Signal Mountain Room, University Center, 3:10 p.m.
March 06, 2008

The minutes can also be found at: <http://www.utc.edu/FacultySenate/minutes.php>

<u>Division</u>	<u>Present</u>	<u>Absent</u>
President	Gavin Townsend	
Past-President	Richard Rice	
At-Large	Jim Hiestand, Tammy Garland, Linda Hill Michelle White, Chris Stuart, and Randy Walker	
Adjunct	Ann Thomas Moore	
Behavioral Sciences	Tom Buchanan and Terri LeMoyne	Helen Eigenberg and Lyn Miles
Business Adm.	Debbie Archambeault and Kathleen Wheatley	Diane Halstead and Beverly Brockman
Eng & Comp Sci	Claire McCullough and Li Yang	Michel Holder and Ignatius Fomunung
Fine Arts	Patrick Sweetman	Stuart Benkert and Mac Smotherman
CHEPS	John Freeman, Linda Johnston, and Dana Wertenberger	Dolly Gerregano, Michelle Vineyard, and Kay Lindgren
Humanities	Oralia Preble-Niemi, Felicia Sturzer, and Joe Wilferth	Matthew Guy, Lauren Ingraham, and Rebecca Jones
Library	Colleen Harris	
Math & Sciences	Bob Marlowe, Doug Kutz and Eddie Wang	Peggy Kovach and Marc Loizeaux
Ex-Officio	Phil Oldham, Theresa Liedtka, and David Pittenger	Jocelyn Sanders, John Delaney, Richard Brown, and Roger Brown
SGA Liaison		

Among the guests present: Linda Orth, Ralph Covino, and Nesli Alp

Summary: The Senate approved the Faculty Handbook Committee proposals (2.2.2; 2.2.3, Section 2; and 2.3.5).

1. Call to Order:

Meeting was called to order at 3:15 PM.

2. Approval of minutes from February 21, 2008:

Minutes were approved with the following corrections: (1) Remove Colleen Harris from the guests as she is a Senate member, (2) Under 7 (Faculty Concerns) paragraph 1, Change Claire McCullough's statement to "strongly disagree" rather than "upset" in response to letter in the paper (3) Under 7 (1), Oralia Preble-Niemi, not Claire McCullough, asked to send a letter of correction to the paper. (4) Under 3, 2nd paragraph, 3rd sentence, change "started" to "state." (5) Add Dick Gruetzmacher to the list of guests and correct the spelling of his name throughout the minutes (6) Under 3, second paragraph change ELHS to EHLS (6) Under 3, second paragraph remove "the" before moving (7) Under 3, 3rd paragraph change "the" to "their" before college education (8) Under 5a, 1st paragraph, second sentence change "The" to "Then" (9) Under 5a, 4th paragraph add "-“ between "campus" and "wide", (10) Under 5a, 4th paragraph add "an" after "in" (11) Under 5a, 5th paragraph add "a" before "phone" (12) Under 5a, 6th paragraph add "a" before "speaker" (13) Under 5a, 7th paragraph remove the

comma after currently (14) Under 5a, 10th paragraph capitalize “Place” (15) Under 5a, 13th paragraph, capitalize “The” (16) Under 5a, last sentence add “the” before UTC PD (17) Under 5B, 3rd paragraph, capitalize “Provost” (18) Under 5b, 10th paragraph remove “the” before 2 – years (19) Under 5b, 10th paragraph put together “whatever” (20) Under 5b, 10th paragraph, capitalize “Provost” (21) Under 7, change “when” to “where” on “of” to “on”.

http://www.utc.edu/FacultySenate/Archives/2000_2010Archives/2007_08/2007_08Minutes/2008Minutes_0221.pdf

3. Faculty Handbook Committee (Oralia Preble-Niemi)
a. Changes

Faculty Handbook changes for 2.2.3; 2.2.3, Section 2, and 2.3.5 were submitted by the Faculty Handbook Committee for approval. Oralia Preble-Niemi presented the Faculty Handbook changes to the Senate.

2.2.3

The committee proposed that the language under section 2.2.3 be changed to “the UTCINFO e-mail server.” Colleen Harris, Gavin Townsend, Richard Rice, Eddie Wang, and Jim Heistead had some concern with the terminology to be used in the changes. Joe Wilferth suggested that whatever the terminology used, it should be applied to both sections 1 and 6. Richard Rice made a motion to use “the appropriate email list.” The proposal passed modify the language to “the appropriate email list.”

2.3.5

Speaking on behalf of the Faculty Handbook Committee, Oralia Preble-Niemi suggested that the terminology in the section should be changed to “by the Friday of the second full week in January.” Gavin Townsend suggested that it was better to do it this way than the old way. Eddie Wang wanted to know if there was a specific starting date. Gavin clarified that a date nomination should be specified by December. The proposal passed.

Section 2

The proposal amended the terminology used: Administration was omitted after college of business, and the voting divisions for education and health and human services were condensed to “college of health, education and professional studies.” Kay Lindgren wanted to know if the other groups voted separately. Questions were also raised on whether military sciences were a separate voting group. Gavin Townsend tabled on what to do with military sciences until the next executive committee. The proposal passed.

http://www.utc.edu/FacultySenate/Archives/2000_2010Archives/2007_08/2007_08Attachments/030608HandbookChanges.pdf

b. Discussion on Senate Organizational Meeting

Gavin Townsend explained the difficulty that the Senate is having with the Senate Organizational Meeting. Per Gavin, at the Senate Organizational Meeting, approximately half of the Senate remains behind for the next term and are joined by the newly-elected Senators. This body makes the decision on the Committee on Committees and Faculty Handbook. Half of the Senate does not know what is going on, and these important committees are not filled. Then, those committees must be filled during the summer, but this does not follow the formal process that was intended. In addition, Gavin Townsend stated that the current President appoints the 1st and 2nd VPs and the outgoing Senate confirms the 1st and 2nd VPs and recruits members for the committees. Randy Walker stated that when he was VP, he was nominated and elected from the body of the Senate; he is not in favor of appointing people. Oralia Preble-Niemi saw advantages to Gavin’s proposal to make sure department heads can make sure faculty are not overwhelmed. Gavin suggested that the Senate needs to follow the plan to secure a cabinet. Richard Rice acknowledged the difficulty of being President and the obligations involved but stated that Randy’s comments were valid. Richard supported a change in the organizational meeting at the end of the

semester and suggested that we may want to reorganize the timing. Joe Wilferth discussed that the lag in time to organize the Faculty Handbook Committee is a direct outcome of the current system that we have. Joe Wilferth then stated that anything is better than the current system in place. Randy suggested that Gavin discuss issue with other University's to find out what they are currently doing.

4. Report from Executive Committee (Gavin Townsend)

There was no report from the Executive Committee. Joe Wilferth stated that Humanities Division needs nominations for Senate (associate and full professor ranks). Please contact him at 4621 ASAP. Felicia Sturzer wanted to know if there is a limit on how many times a person can serve. Gavin Townsend reported that there was a limit. Oralia Preble-Niemi asked if it would be appropriate to nominate someone for one rank if they are in the process of being promoted. Gavin Townsend stated that it was appropriate.

5. Administrative Reports

Provost Oldham stated that budget hearings were positive and were on-line for review. Oldham said that salary adjustments may be shifted, and the total amount that he originally requested decreased slightly. In addition, he stated that the total request was for \$2.6 million in new money, but most likely, he will only get about \$2 million. The 2 top priorities in his request were for operating budgets and faculty salaries. Oldham stated that the Governor wants to fund 2% but at 60%, which means the University system would have to fund 40%. He wants to fund more and said that Peterson would like to give a 3% raise. But, who knows?

6. Other Business:

7. Faculty Concerns:

8. Announcements:

9. Adjournment:

Meeting was adjourned at 3:56 PM.

**Respectfully Submitted,
Tammy Garland
Filling in for Gretchen Potts, Faculty Senate Secretary
March 6, 2008**