**UTC Library Committee Minutes**
**Date: February 1, 2008**

Members present:

Tom Gavin, Chairperson
Theresa Liedtka, Dean – UTC Library
Ethan Carver
Charlene Simons
Christopher Horne
Bryan Hampton

Topics Addressed:

Proposed UT / Inter-Campus Library Activities ad Resources:

- Currier service for inter-library loans and other materials, etc.
- Faculty borrowing privileges and the use of library materials between/among campuses
- Sharing a common library catalog
- Sharing databases access across UT Systems

New Library Building:

Theresa and Tom reported on the activities of the two library committees working on the program statement for the new building. Topics of conversation included:

- Space allocation among various functional areas within the library
  - Faculty carrels
  - Collections
  - Café, 24/7 space
  - Green design / LEED certification
  - Changing culture of libraries
- Proposed student library fee : reasons for such a fee
  - Changing the culture of learning
  - Growth in databases and related costs
  - General inflation pressures (make up for past losses and anticipate future costs)
  - General resource growth
- Possible relocation of student/faculty resources to the new library
  - Walker Teaching Center
  - Computer center in University Center
  - Writing center
  - Tutoring service
  - Copy center
- Additional information on the Library Building Project is available at
  - http://www.library.utc.edu/building

Library Enhancement Grants:

- Theresa reported that nine faculty submitted Library Enhancement Grant proposals.
- Mike Bell, Head of Collection Development has reviewed all proposals
- The Library set aside 7,500.00 for proposals
- The Committee approved all proposals.
- A list of proposals is included below (see table below):

| Name | Department | Amount | Purpose |
|---|---|---|---|
| Fran Bender | English | 750.00 | Books to support current courses |
| Lisa Burke | Management | 613.00 | Software to support HR course |
| Ralph Covino | History | 748.94 | Books for new courses |
| Joshua David | Foreign Language | 750.00 | Research |
| Catherine Kendall | Interior Design | 743.44 | Books of “green” design |
| Maggie McMahon | Art | 750.00 | Books to support current courses |
| Valarie Radu | Social Work | 780.00 | Multimedia for new courses |
| Richard Wilson | Political Science | 750.00 | Multimedia for current courses |
| Kenyon Wilson | Music | 683.68 | Music to support current courses |
| | | **6569.06** | |

Model for Allocating Resources: Journal (Serials) vs. Books

- One-Time Expenditures: TL reported that the Library is working with five academic departments on a new model for collection development. Currently, each year, all Academic Departments receive a one-time amount of money from the Library for the purchase of new materials (mostly books and media). The Library has approached five academic departments to pilot a new project. Rather than have the department responsible for submitting requests, the Library will take requests from each department anytime during the year and the Library will ensure the money is spent. The Library is moving in this direction as: 1) certain departments never submit requests, 2) each department allocates the money differently and the Library then receives complaints, 3) the collection is currently uneven as some departments spend money only on research materials, not materials that support students, 4) faculty have complained about the time involved in the current model. The new model is commonly used in academic libraries.
- On-Going Resources: TL reported that the Library is happy to work with any department in reviewing on-going serial and database expenditures related to that discipline. In 2003 the Library and the Academic Departments jointly reviewed all journal lists and eventually cut all lists by approximately 40% due to budget problems. TL shared, as a recent example, working with the Criminal Justice Department in changing the mix and format of journals received. Many titles are claimed by multiple departments, which makes the exercise challenging.