

Faculty Rating of Administration
End of Year Report 2008-2009

Members: Cherry Guinn, Chair, Jane Brower, Aniekan Ebiefung, Karen McGuffee, Jane Reagor, Tom Rybolt, Beverly Simmons, Janet Secrest, and Dick Gruetzmacher

This committee met in the fall with Dick Gruetzmacher to review the Administrative evaluation forms and timeline for evaluation. Mr. Gruetzmacher distributed copies of the current forms to all members present. He also sent these packets to the members who were not able to attend for their comments on the forms. Mr. Gruetzmacher reported that it was too late to change the forms for this year. Therefore the committee would review the forms for future changes. All present said the forms were acceptable. One person e-mailed suggestions to change the forms.

It was determined that the administrators received the feedback from these yearly evaluations after their evaluations were completed and after they had set their goals for the next year. The committee voted to reschedule the timeframe for the faculty evaluation of administration so that it would be conducted in late January/early February. The administration would then be able to receive feedback from the faculty before the administrators' annual evaluation and before they had set their goals for the next year.

Goals for next year:

- 1) Evaluate the effectiveness of the new evaluation timeline for administration.
- 2) Review forms for possible revision.

Respectfully Submitted,
Cherry Guinn, Chair