

7.2.1. Guidelines for Faculty Development Grants, UC Foundation

The purpose of the faculty development program is to encourage faculty to remain pedagogically and academically current in their respective fields. Therefore, activities funded by faculty development grants (individual or group grants) must be related to the faculty member's (or members') field of interest. Additionally, activities funded by this grant must offer the promise of enhanced teaching and/or research capability. Priority for awarding grants goes to proposals that meet these criteria and to proposals that clearly demonstrate the potential for enhanced teaching and/or scholarly research.

Note: Funding cannot be used to pay tuition for advanced degree studies or for programs of study leading to licensure. Proposals asking for unstructured activities (e.g., visits to other institutions) will not be funded. Funding submitted for events completed prior to the application deadline will not be considered.

Applicants must submit the proper form to the chair of the Faculty Development Grants Committee. Applications will be acted upon four times a year, as announced by the committee.

All awardees are required to submit copies of a final report (on the appropriate form) within 60 days of the project completion to the Chair of the Faculty Development Grants Committee and to the Provost. Awardees who fail to do so may not be awarded subsequent grants until a final report is submitted.

1. Individual Faculty Development

Individual Faculty Development grants may be used for the following purposes:

a. To enable faculty members to update and enhance professional skills by attending short-term workshops, short courses, institutes, conferences, seminars, symposia and special sessions such as those offered by scholarly and professional organizations. It is expected that these short-term faculty development opportunities will normally last a minimum of one eight-hour day; and that they

will require that the faculty member play an active role in the learning process (e.g., they might involve a program of readings, preparation of a grant proposal or the presentation of a paper).

b. To enable a faculty member to participate in an extended summer workshop or institute abroad. Such programs should be carefully structured and organized by a recognized professional organization.

2. Group Faculty Development (See also Faculty Research)

Whereas the purpose of this faculty development program is to encourage faculty to keep current in their respective fields, it also serves the purpose of strengthening relationships among institutions in the area.

a. Any department which schedules *five* faculty seminars or workshops in a year shall be entitled to apply for a \$750 maximum allotment to provide for honorarium and expenses for off-campus scholar(s) to conduct a *sixth* seminar. The seminars should be scheduled on a regular basis (e.g., monthly or bimonthly) and a scholarly paper or talk should be presented. The majority of the seminars should be conducted by UTC faculty members.

b. Any department which schedules *ten* seminars in a year would be eligible to apply for a \$1,500 maximum allotment to provide for stipends and expenses for off-campus scholars to conduct *two additional* seminars. The seminars should be scheduled on a regular basis (e.g., monthly or bimonthly) and a scholarly paper or talk should be presented. The majority of the seminars should be conducted by UTC faculty members. No department will receive more than \$1,500 a year.

c. Departments or groups of faculty may apply for funds for workshops, on-campus or off-campus, dealing with substantive issues related to disciplinary or interdisciplinary topics, or dealing with pedagogical concerns.