

**Faculty Senate Agenda for March 2, 2006**  
**Signal Mountain Room, University Center, 3 p.m.**

1. Call to order
2. Approval of minutes of February 16, 2006
3. Executive Committee Report
  - a. UTK resolution regarding proposed modifications to tenure rules [2 attached]
  - b. Information item regarding the new student secure identification number (SID) [1 attached]
  - c. Information item: The Executive Committee is planning to schedule a discussion in the Senate on the remarks made by Chancellor Brown during his installation ceremonies, especially those related to his perception of the mission of UTC. Our intent is to work together with Chancellor Brown to further our common visions for this university.
  - d. Improving reports/attachments/paper flow (Betsy Darken)
4. Curriculum Committee (Burch Oglesby) [summary attached]
  - a. Remove Math 136 as a prerequisite for BFIN 318, 320, 321, and 418
  - b. Degree change for Electrical Engineering and Mechanical Engineering Programs
5. Graduate Council (Joe Dumas)
  - a. Changes to the M.Ed. in Counseling program [attached]
  - b. Mathematics 591r and 597r course proposals [attached]
  - c. Revisions to the M.Acc. (Master of Accountancy) program [attached]
  - d. Changes to the D.P.T. (Doctor of Physical Therapy) program [attached or linked]
6. Standards Committee (Jane Brower) [attached]
  - \* Change in late withdrawal from class policy
  - \* Change in the requirement for a minor
  - \* Change in the pre-professional programs/combined programs
  - \* Change in the replacement/repeat policy [Betsy wants to speak to this first.]
7. Administrative Reports
8. Other Business
9. Faculty Concerns
10. Announcements
11. Adjournment

**THE UNIVERSITY OF TENNESSEE AT CHATTANOOGA**  
**2005-2006 FACULTY SENATE MINUTES**

March 2, 2006

<b><u>Division</u></b>	<b><u>Present</u></b>	<b><u>Absent</u></b>
<b>President</b>	Richard Rice	
<b>Past-President</b>		Marvin Ernst
<b>At-Large</b>	Stephen Kuhn, Claire McCullough, Jonathan McNair Joanie Sompayrac, Judith Wakim, Cheryl Robinson	
<b>Adjunct</b>		Tim Parker
<b>Behavioral</b>	Fritz Efaw, Shela Van Ness, David Brodsky	Helen Eigenberg
<b>Business</b>	Debbie Archambeault, Beni Asllani Chris Brockman, John Alvis	
<b>Engineering</b>	Joe Dumas, Jim Hiestand	Kathy Winters, Roger Briley
<b>Fine Arts</b>	Gavin Townsend, Matt Greenwell	Jillian Zwilling
<b>CHEPS</b>	Kay Lindgren, Robin Lee	Linda Johnston, Burch Oglesby, Dana Wertemberger, Ted Miller
<b>Humanities</b>	Vicki Steinberg, Jennifer Beech Tony Steinhoff, Chuck Lippy	Elizabeth Gailey
<b>Library</b>	Mike Bell, Priscilla Seaman	
<b>Math &amp; Science</b>	Bob Marlowe, Betsy Darken, Gretchen Potts, Sharon Brueggeman	Henry Spratt
<b>Ex-Officio</b>	Herb Burhenn, David Pittenger, Theresa Liedtka, Jocelyn Sanders	Roger Brown, Richard Brown, Hugh Prevost

**Among the Guests Present:** Deborah Arfken, Linda Orth, Cindy Ashley, Sandy Zitkus, Ron Bailey, Randy Walker, Jim Cunningham (masquerading as Burch Oglesby), Andy Novobilski, Bill Harman, Chuck Cantrell, Lemmy Caution, Stephanie Bellar, Ed McMahon, Ginny Magnus, John Freeman, Yvonne Kilpatrick, Tony Lease

### **Summary**

Motions and actions:

1. The Senate passed a resolution recommending that the UT President delay taking items to the UT Board about modifying tenure rules concerning the minimum

probationary period and part-time faculty until all UT Senates have had time for review.

2. The Senate approved proposals from the Curriculum Committee removing Math 136 as a prerequisite for certain business courses and approving degree changes in engineering.
3. The Senate approved proposals from the Graduate Council regarding the M.Ed. in Counseling, Math 591r and 597r, revisions to the M.Acc. program, and the new Doctor of Physical Therapy program.
4. The Senate revised and approved proposals from the Standards Committee regarding pre-professional combined programs, the policy on withdrawals from class, and requirements for a minor.

Other items: The Senate discussed implications of the new SID numbers, including the fact that faculty members will no longer be able to register students for courses; Registrar Linda Orth pointed out that registering for classes is the student's responsibility. The Senate also discussed at length a fourth proposal from the Standards Committee regarding the course replacement/repeat policy and finally postponed discussion until the following meeting, given the encroaching 5 o'clock hour (when all Senate members either turn into pumpkins or go off to teach their evening classes).

## **Minutes**

### **1. Call to Order**

The meeting came to order at 3:05 p.m.

### **2. Approval of the minutes of February 2, 2006**

The minutes were approved with a correction on page 4 under "University Club." The Faculty Club has not yet been renamed the University Club.

### **3. Executive Committee Report**

#### **a. Proposed Modifications to Tenure Rules**

President Rice reminded the Senate that a few days before the Senate's last meeting (February 16), he had received information about proposed modification to tenure rules that the UT administration was planning on presenting to the Board of Trustees meeting, which is now two weeks away. [These modifications are contained in Appendices D and E, entitled respectively, "Expedited procedures for appointment and tenure and "Exception to procedures for appointment and tenure: tenure of part-time faculty members." ] He has heard from UTK and Memphis that the faculties there may have issues with these resolutions and that the Executive Committee of the UTK Faculty Senate has developed a resolution regarding this issue. The Executive Committee of UTC sees no reason why there has to be a rush on this issue and is thus

recommending that the Senate approve the following resolution, which is a slightly modified version of the UTK resolution:

The UTC Faculty Senate strongly recommends to the President of UT that the modifications in Appendix D and Appendix E regarding tenure not be brought before the Board of Trustees until (1) a full review is held by all appropriate UT Faculty Senates and (2) a rationale is provided for these modifications as per Article 1, Section 1, of Power and Duties of Faculty Senates, Paragraph C, as delegated to us by the Board of Trustees.

President Rice then reported that within the last few days he has received news from the UTK faculty president that they have had discussions with the UT administration and the UTK Senate will be considering the modifications at their meeting next week. A discussion followed in which Jim Hiestand wondered if the UT administration's rush on these items implied that they were afraid of something. If so, what? President Rice said he did not know. He commented that the traditional purpose of tenure has been to defend academic freedom, but the modifications going to the Board are related to issues of job security and increasing the competitiveness of UT relative to other institutions. Fritz Efav pointed out that discussions about these matters have all been "speculation and rumor." For instance, he has heard a rumor that President Petersen wants to use these modifications to circumvent current tenure processes. Other members of the Senate reiterated the point that we do not really know what is going on. President Rice relayed the information that Bob Levy, UT VP for Academic Affairs, has offered to come to Chattanooga to discuss the modifications.

The motion to approve the above resolution passed unanimously. The last comment on this issue was made by Jim Hiestand, who asked rhetorically where, in these tough financial times, is UT going to get the money to offer competitive salaries? (Guffaws)

**b. New student "secure identification number" (SID)**

Secretary Darken drew attention to a memo from Registrar Linda Orth about the new permanent secure identification number for students, which is being instituted "to ensure the integrity of our students' Social Security Numbers and academic records." Several members of the Senate, including Matt Greenwell, Jim Hiestand, and Joe Dumas, and a visitor, Jim Cunningham, pointed out that this new policy includes the proviso that only the student and select administrative offices will have access to the SID. Since the SID will be required to add and drop courses, this policy will prevent advisors from registering their students for courses. These faculty members commented that this is a loss, especially when many students are being advised at once, or when there are many closed classes, or when students, when left to their own devices, ignore their advisors' critically important advice. Jim Cunningham of Engineering commented that their accreditation agency has criticized the UTC engineering program for allowing the latter situation to occur, so that now they do not give their students any choice about courses to register for.

Registrar Linda Orth responded that this new policy is based on federal requirements. A faculty member does not have the right to register a student for a course. In the past we had to have the student's permission in order to register him or her for a course. Under the new policy, the students have to register themselves for courses. This is the way it should be. This is the distinction between advising and scheduling. In cases where advisors want to supervise the registration process, for instance when faculty members are advising students in their offices, the student can be the one to enter in the SID number into the computer. She pointed out that the new policy still permits faculty members to access RAP records and permits departments to put students into closed classes (although the students must still do the actual registration). In regard to a query about accessing students' records using names instead of numbers, the Registrar said that we are restricted by our current student information system; perhaps in the future we will have a friendlier system. Vicki Steinberg asked whether, in our Brave New World, this system would also check for prerequisites. Vice Provost David Pittenger answered that UTC has already made progress on this but these changes must also be considered by UTK (which is not an uncommon situation).

**c. Upcoming Senate discussion of Chancellor Brown's remarks**

President Rice announced that the Executive Committee will place on an upcoming Senate agenda a discussion of the remarks made by Chancellor Brown during the recent convocation and installation ceremonies. The Executive Committee suggests that we work together with Chancellor Brown to develop and implement a common vision of UTC's future.

**d. Improving information flow to Senate members**

Secretary Darken, anticipating grief over the large number of attachments, etc., that were sent to Senate members for this meeting, reported that the Executive Committee will look into ways of facilitating the flow of information to Senate members. Ideas that have already occurred to her is to have committees that are making multiple recommendations furnish a summary to the Senate, to have documents compiled into a single attachment, and to systematize the process of accessing documents through active links. President Rice complimented the Curriculum Committee for setting the standard with regard to this matter and providing a model for other committees to emulate.

In response to Gretchen Potts' comment that items were not received within 72 hours of the meeting, Secretary Darken apologized and accepted responsibility for the delay, but could not refrain from laying partial blame on her crashed computer. [The Secretary would also like to add that she will be recommending a new rule for the Handbook: all committee business to be included on the agenda must be sent to the Secretary one full week in advance. Then the Executive Committee will be able to compile a reasonable agenda. In the Secretary's opinion, the agenda for this meeting was far too much for one meeting, but the Executive Committee was blindsided

because the Secretary did not receive all attachments until two days before the meeting.]

#### **4. Curriculum Committee**

Burch Oglesby, disguised as Jim Cunningham, presented the following two recommendations from the Curriculum Committee:

- a. Remove Math 136 as a prerequisite for BFIN 318, 320, 321, and 418  
Curriculum Committee vote:: 5-0 for approval
- b. Degree change for Electrical Engineering and Mechanical Engineering Programs

Curriculum Committee discussion and vote: After some discussion the following motion was made by Dr. Cunningham and 2<sup>nd</sup> by Dr. Bosworth: if possible, the changes requested in this proposal be placed in the 2006 Catalog pending approval of the Faculty Senate, UT Board of Trustees and THEC with the realization that the effective date may have to be Fall 2007. Vote on amendment: 5-0 for approval. Vote on proposal: 5-0 for approval.

The Senate approved these proposals without discussion, 27-0-1.

President Rice thanked the committee for its work, not only for these proposals but also for the many proposals that it has taken care of this year due to departments working to clean up their catalog requirements.

#### **5. Graduate Council**

Chair Joe Dumas presented the following four proposals from the Graduate School:

- a. Changes to the M.Ed. in Counseling program
- b. Mathematics 591r and 597r course proposals
- c. Revisions to the M.Acc. (Master of Accountancy) program
- d. Changes to the D.P.T. (Doctor of Physical Therapy) program

After various parliamentary maneuvers, the fourth item was separated from the first three items and the agenda was changed to consider the Standards Committee item related to pre-professional/combined programs before the fourth Graduate Council item.

The first three Graduate Council items were approved without discussion, 27-0-2.

Next, the Senate discussed the Standard Committee item changing catalog language regarding hours earned for combined programs, including the new physical therapy doctoral program. Jane Brower, chair of the Standards Committee, accepted friendly amendments from Tony Steinhoff, Betsy Darken, Matt Greenwell, Deborah Arfken,

and Linda Orth to make various modifications to clarify the intent of the proposal, as well as to re-insert occupational therapy into the list of combined programs. The following modified proposal was unanimously approved by the Senate as new catalog language.

### **Pre-Professional Combined Programs**

The University of Tennessee at Chattanooga offers both three and four-year programs leading to the bachelor's degree for students preparing for study in certain professional areas. In the four-year program the degree is granted upon completion of 120 semester hours, which include both the general education requirements and major and elective hours. Under the combined programs, a student will receive the bachelor's degree from UTC after completing three years of required coursework (or at least 84 hours of undergraduate study) and the first year of professional school. The combined programs available include the bachelor's degrees for students preparing for the study of medicine, dentistry, occupational therapy, physical therapy, or medical technology.

Before entering professional school, the student in a combined program must have completed all of the coursework for the bachelor's degree except the first year of the professional program required for the bachelor's degree. The requirements in general education and in the major must be completed as part of this program. While transfer work may be accepted, the last 24 hours of the three-year undergraduate program must be earned at UTC.

The student is responsible for having a transcript of the first year's work at the professional school sent to the University and for filing application for the bachelor's degree.

Finally, the Senate considered the proposal regarding the new clinical doctorate in physical therapy. [Note: This massive curriculum proposal included nine new graduate level courses and many changes to credit hours. It transformed the current physical therapy program into a combined program leading to a clinical doctorate.] Jonathan McNair commented that a student in this program would be earning a bachelor's and a doctoral degree in a total of six years, compared to other disciplines in which it can take four to six years after the bachelor's degree to earn a doctorate. Randy Walker, head of the Physical Therapy Department, and Kay Lindgren, Director of Nursing, said that this is typical of clinical doctorates. Betsy Darken wondered about the fact that students are in effect "double-dipping" since the fourth year of the bachelor's degree is also counted for the doctoral degree. Deborah Arfken, Dean of the Graduate School, said that the fourth year courses do not count toward candidacy. Further discussion on this point seemed to indicate that the fourth year was and was not a part of the doctoral program. [Your secretary remains confused on this point.]

The Senate voted to approve the physical therapy doctoral program, 28-0-0.

## **5. Standards Committee**

Jane Brower, chair of the Standards Committee, presented the remaining three proposals from the Standards Committee.

### **a. Proposed change in the withdrawal from class policy**

The proposed change in the policy on late withdrawal from class provoked discussion about the types of and dates for drops. Two types of drops are as follows: (1) a student may drop a course at the end of two weeks without any grade recorded; (2) a student may drop a course by the “final drop date” (which is much later in the semester), with a grade of W. Dr. Brower accepted a friendly amendment to change “official withdrawal date” to “final drop date” to clarify this point. Personnel from the Records Office made a friendly amendment to include extra language to cover summer terms. Betsy Darken asked who approves late withdrawals after the official drop date. Registrar Linda Orth responded that on the form used by students to appeal for a late withdrawal, the faculty member for the course chooses either to support or not support the appeal. [Added clarification from the Registrar: in rare cases, a late withdrawal may be approved without the faculty member’s support if the student has a strong case that is supported by appropriate documentation.]

The following revised proposal was approved by voice vote of the Senate:

#### **Policy for Withdrawal from Class**

After a semester or summer term is in session, students are expected to attend all classes until or unless they officially drop the class (es) on-line or in the Records and Registration Office.

During the first two weeks of a semester, a student may officially withdraw without prejudice from any class and no grade will be recorded. Comparable periods are applied to summer terms with specific dates printed in the annual academic calendar. After the first two weeks of the semester and up to the final drop date, a student who officially withdraws will be graded with a W. Withdrawal deadlines for each semester or term are noted in the schedule of classes on the Records and Registration Web Site.

Withdrawal from a course is not permitted after the final drop date for the semester. This date is published elsewhere in the catalog and presented on the University’s Web Page. A student experiencing a serious illness, injury, or unusually difficult personal circumstances may request an exception to this policy by submitting documentation of these circumstances to the Registrar. The student will receive a W for all courses for which withdrawal is approved. Requests for exceptions must be submitted in writing within one calendar year of the end of the semester in question.

Failure to attend classes will not result in automatic withdrawal. It is the responsibility of the student to withdraw from all courses in which he or she is enrolled. Failure to withdraw officially from any course will result in a grade of F if the student has not successfully completed the assigned work.

Students who are receiving Title IV financial aid and have stopped attending UTC classes without withdrawing officially will have their change in enrollment status reported to the U.S. Department of Education as required. Students should refer to the Refund of Fees and Additional Charges section of the Catalog. The grade of F will be changed to a WF by the Records and Registration Office for internal use only. The WF will be the equivalent of F for all academic purposes.

#### **b. Proposed change in the requirement for a minor**

Provost Burhenn commented that this proposal, by forbidding students to major and minor within the same department, did not make sense because some departments

contain more than one discipline (for administrative purposes). For instance, the proposal permits a student to major in physics and minor in chemistry, but not to major in physics and minor in astronomy because physics and astronomy happen to be in the same department. After further discussion, Jane Brower accepted friendly amendments to change “department” to “discipline.” The following revised proposal was approved by voice vote of the Senate:

**Changes in the requirement for a minor**

Students may not major and minor in the same discipline. Students may only apply up to six hours from their major discipline to a minor.

**c. Change in the replacement/repeat policy**

Betsy Darken presented a number of suggestions to add essential information about summer terms and clarify the intent of this proposal. She commented that a number of colleagues had brought to her attention some ambiguities in this proposal and thanked Registrar Orth for her assistance in preparing these suggestions. The Senate spent considerable time discussing the proposal and Professor Darken’s suggestions. At one point, a friendly amendment was accepted to delete the phrase “provided prerequisites are met” since it was considered to be superfluous; later on, the phrase was re-inserted when a Senate member pointed out that prerequisites can be added to courses between the time students take it for the first time and the time they choose to repeat it.

Given the lateness of the hour, the Senate voted to postpone further discussion of this item until its next meeting. The current form of the as-yet-unapproved item is as follows:

**Proposed Change to the Replacement/Repeat Policy**

Provided prerequisites are met, students may replace a total of three grades. The first three grades in one or more ~~subjects~~ **courses** may be replaced; the total number of replaced grades cannot exceed three. Developmental studies courses (institutional credit) will be included in the grade replacement limit. ~~but~~ Grades of S, NC, or W will not count in the allotted number of replacement grades.

All grades, except the three replaced grades, will be used in the grade point average computation. The policy is effective ~~with~~ **beginning in the Fall Semester** of 2006. Beginning with the **Fall Semester** of 2006, ~~a~~ **all** students will be limited to **a total of three additional** replacement grades **for UTC or transfer** courses ~~taken at UTC or any college or university~~, **with the following exception: students under previous catalog years who replace four or five grades as of the end of summer 2006 will keep these replacements on record. These students will not be permitted to replace any additional grades.**

In any repeated course, excluding “r” courses, a student forfeits the first earned hours, if any. Previous grades and credit do not count; only the last grade counts.

For a transfer student, a “course” is interpreted as any course listed separately in an individual term on the transcript, regardless of the number of such courses needed to equate to a UTC course.

**When a student is repeating more than once course in a term and is nearing the permissible limit of three replacement grades, the following order will determine replacements: 4 hour Fs, 3 hour Fs, 2 hour Fs; 4 hour Ds, 3 hour Ds, 2 hour Ds, 1 hour Fs, 1 hour Ds; 4 hour Cs, 3 hour Cs, 2 hour Cs, 1 hour Cs, 4 hour Bs, 3 hour Bs, 2 hour Bs, 1 hour Bs, 4 hour As, 3 hour As, 2 hour As, 1 hour As. In the case of a tie, a grade in a course within the student's major will be replaced first. Students are responsible for indicating at the time of registration that they are repeating courses.**

**7. Administrative Reports**

“Not at this hour,” said Provost Burhenn.

**8. Other Business.**

[Are you kidding? It's almost 5 o'clock!]

**9. Faculty Concerns**

Matt Greenwell commented that a number of years ago, UTC suffered from an enormous rash of thefts which led to the current policy in which very few people have keys to classrooms, offices, etc. Sure enough, a campus police officer was eventually implicated in the thefts. Professor Greenwell requested that the powers-that-be in this area reconsider the current policy with regard to the cleaning staff because the policy has made it very difficult to keep classrooms, etc., clean.

**10. Announcements**

None.

**11. Adjournment: 4:54 p.m.**