

EXEMPT STAFF COUNCIL MEETING

The University of Tennessee at Chattanooga
July 19, 2010
Heritage Room, University Center

Members attending: Becky Bell, Tonya Botts, Jean Dake, Amy Davis, Bruce Hilbert, Tonia Martin, Harriet Neely, Heather Wilson.

Others in attendance: Terry Denniston, Assistant to the Chancellor; Dan Webb, Director, Office of Human Resources; Melanie Sadler, Administrative Specialist, Office of Human Resources.

Call to Order: Ms Dake called the meeting to order.

Minutes: A motion was made and seconded to approve minutes of the June meeting.

Guest: Chuck Cantrell, Assistant Vice Chancellor, University Relations

Staff and faculty are encouraged to attend "What's New" sessions about changes to email, Banner, fee payments, password management, etc. A request was made to add a link on the main webpage to "What's New".

My MocsNet provides services and information, in a user-friendly format, tailored to each individual's classification (student, faculty, staff), displayed in different tabs. Email may also be viewed on the Exchange link. Email accounts now on Net Mail will soon migrate to Exchange, per UT system mandate.

Each user will have a *Home* tab displaying announcements that in the past were broadcast via UTCInfo. Additional tabs include *Resources*, and *Community*. Faculty will have a *Faculty* tab displayed and staff enrolled in classes will have a *Student* tab.

Tabs displayed for students are *Campus Life*, with links to Athletics and Housing; *Money*, with links to Financial Aid, etc.; *Academic*, with links to Banner.

Phase I of My MocsNet launched in May and Phase II is scheduled at the start of the fall semester. It will include *boxes*, which are channels of information established for majors, organizations, and student groups. Focus groups expressed a desire to learn about career services and Help Desk services, which may be viewed on the *Home* tab, *spotlight* box.

The UTC website will function more as a marketing and recruitment tool as policies and other internal information will migrate to the Intranet. Soon website content will be uploaded from SharePoint instead of various software programs currently being used.

Student email accounts will move to a Google platform, not Gmail, at the end of July that will remain active following graduation. Focus

groups said they preferred the larger file storage space available on Google. As a result, email addresses will change slightly from FirstName-LastName@utc.edu to FirstName-LastName@mocs.utc.edu. Faculty and staff email accounts will not change.

Ms Dake said job candidates can email to update their account on a national database, Experience E-Recruiting, used by Placement. Ms Martin asked if email addresses in Banner would change automatically. If not, who should they call to have the change made? Mr. Cantrell said he would look into the matter.

Report from Employee Relations Advisory Board Meeting

Ms Dake attended the Employee Relations Advisory Board meeting, via videoconference, on June 18th. Among the items discussed was a one-time bonus payable on or about October 1, which if funded, would provide \$50 for each year of service, with a minimum of \$150 and a maximum of 25 years of \$1,250.

A member questioned if positions that are grant funded, stimulus funded, and partially grant funded would be eligible for the bonus. Mr. Webb said normally managers of those affected departments are notified and are responsible for determining if their budget can absorb the costs. Ms Neely added that some stimulus and grant funded are not eligible for bonuses, due to the terms of their grant.

Minutes of the meeting may be found on the Employee Relations Advisory Board website at:

<http://humanresources.tennessee.edu/employeerelations/minutes.html>

Picnic

A blue-and-gold themed picnic will be held Friday, August 13 @ 11:30 in the Tennessee Room, University Center. Ms Martin will email members if they wish to sign up for a shift to serve. Members should contact Valerah Hodges if they know of an individual or business willing to donate door prizes.

Volkswagen representatives will have 6-8 cars available for test drives at Lansing Court along with T-shirts and door prizes.

Insurance Changes

The current health insurance plans will not be available next year and will be replaced with new options. Information on premiums, co-pays, co-insurance, deductibles, and vendors will be forthcoming from the state. Mr. Webb said staff should expect to see more emphasis on wellness promotion from the state and university.

Other Issues

The last summer commencement will be August, 2011.

Adjournment

A motion was made and seconded to adjourn. The ESC will not meet next month.

Respectfully submitted,

Melanie Sadler
Administrative Specialist, Human Resources