



The University of Tennessee at Chattanooga
Monthly Bank Draft/Electronic Gift Transfer Authorization Form

Please print this page. Complete the form, sign it, and mail it to:

Office of Development
Dept. 6806
615 McCallie Avenue
Chattanooga, TN 37403

If you have questions, please call (423) 425-4902 or 425-5345

You may expect your gift deductions to begin within 30-45 days after this authorization has been processed and they will take place on or about the 10th day of each month. Your monthly bank statement will itemize this draft when it occurs. Gift receipt(s) will be issued from each area to which you have designated your gift.

Thank you for your generosity!

BIOGRAPHICAL INFORMATION

Name: _____

Home Address: _____

City: _____ State: _____ Zip: _____

Home Phone: _____ Business Phone: _____

E-Mail Address: _____

BANK INFORMATION

I/We authorize the University of Tennessee at Chattanooga to initiate debit entries to my/our bank account established at the financial institution indicated below:

Financial Institution: _____

Address/Branch Office: _____

City and State _____

Transit/ABA Number _____ Account Number _____

Type of Account: Checking Savings

(YOU MUST ATTACH A VOIDED CHECK OR DEPOSIT SLIP)

GIFT DESIGNATION

I/We wish to make monthly gift payments of \$ _____ posting to my/our account.

For a period of: 12 months 24 months 36 months
 (please check one) or Until I request that you stop

Beginning _____ mo. _____ day _____ yr

Ending _____ mo _____ day _____ yr

For recognition in various Gift Clubs, the University operates on a fiscal year running from July 1 to June 30. Each monthly gift payment will be recognized in the fiscal year in which it is received.

Please direct this monthly gift to the following areas:

My gift is: Unrestricted
 Designated for the following purpose:

Purpose	Amount

ACCREDITATION

Should your spouse also receive credit for these gifts? Yes No

MATCHING GIFTS

Many employees offer a matching gift program that can double or even triple your gift, and you will receive credit for your employer's contribution. To find out if your company or your spouse's company matches gifts, contact the company's human resources department.

Does your company match gifts? Yes No

Company Name: _____

AUTHORIZATION

This authorization will remain in full force and effect until the University of Tennessee at Chattanooga has received written notification from me (or either us) of its modification or termination in such time and in such manner as to afford the University of Tennessee at Chattanooga a reasonable opportunity to act on it.

 Signature Date

 Signature, if Joint Account Date

Privacy Statement: Information provided on this online form will be used by the University of Tennessee at Chattanooga's Office of Development solely for the purpose of crediting you correctly for your gift. Personal information contained in the Office of Development's records is used only for University-related business and will not be shared with outside parties.