

Joan Jones

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Objective

Career related experience in a quality analysis or research and development laboratory.

Education

The University of Tennessee at Chattanooga
Major: Chemistry
Expected Graduation Date: May 2002
Overall GPA:3.2/4.0 Major GPA:3.6/4.0

Gamma Sigma Epsilon (chemistry honor society)
Golden Key (academic honor society)
Dean's List, 1999-2000, 4 semesters

Work Experience

Student Worker, University Center, University of Tennessee-Chattanooga, Chattanooga, TN, May 2000-present.

Answer phones, file, schedule appointments, and perform other general office work.

Volunteer, Tennessee Wildlife Center, Chattanooga, TN, May-April 1999.

Led visitors on a general tour of the Center's facilities and grounds. Learned about the resident wildlife through research and training. Assisted the staff educators in teaching visitors and school groups about the wildlife.

Waitress, Outback Steakhouse, Chattanooga, TN, May-August 1998.

Chemistry Experience

Relevant Coursework includes:

General Chemistry I &II, Organic Chemistry I & II, Quantitative Analysis, Inorganic Chemistry, and Instrumental Analysis

Laboratory Experience includes:

PE 1600 FT-IR
PE 3100 AA
Gow Mac GC series 350
HPLC
Analyzing

Activities & Honors

President, American Chemical Society, August 2000-present

Member, Chattanooga Singers

Volunteer, Golden Key (academic honor society)

Computer Experience

Familiar with the following software programs: Microsoft Word and Excel.