

UTC CHANCELLOR'S ROUNDTABLE
SEPTEMBER 19, 2006

Meeting Minutes

5:00 PM RECEPTION

I. INVOCATION

Lewie Card gave the invocation.

5:30 PM DINNER

6:10 PM MEETING called to order by Chair Hinton

II. WELCOME/INTRODUCTIONS

Chair Hinton welcomed everyone to the meeting. He reported that Chancellor Brown was ill with a serious sinus infection. In his absence Vice Chancellor Bob Lyon and Assistant Vice Chancellor Chuck Cantrell presented the program on the university's strategic plan.

Chair Hinton discussed the purpose of the Roundtable and the chancellor's efforts to continue the reorganization process. Chair Hinton pointed out that he sees the group working on three areas throughout the year- *opportunity, outreach and organization*. Tonight we will focus on the *organization* when we discuss the by law changes. We will also be touching on *opportunity and outreach* as we hear about the university's strategic plan and review the proposed committee structure.

Chair Hinton introduced the past chairs that were present:

- Russell Friberg
- John "Thunder" Thornton
- Lewie Card- it was noted that Mr. Card will also be serving this year as the representative to the Roundtable from the UC Foundation.

Chair Hinton welcomed and introduced the new members present:

- Joe DiNicolantonio (City President, AmSouth Bank)
- Moses Freeman (President, ML King Neighborhood Association)
- Jim Scales (Superintendent of Hamilton County schools)
- Barbara "Rabbit" Zielke, (Graduate Student Association President)

Chair Hinton also introduced the staff present:

- Dr. Herb Burhenn- Provost and Vice Chancellor for Academic Affairs
- Mr. Hugh Prevost- Interim Vice Chancellor for Student Development and Dean of Students
- Mr. Bob Lyon- Vice Chancellor for University Advancement
- Dr. Richard Brown- Vice Chancellor for Finance and Operations
- Mr. Chuck Cantrell- Assistant Vice Chancellor for University Relations
- Dr. John Schaerer - Special Assistant to the Chancellor; Director of the Riverbend Technology Institute
- Mr. Rick Hart - Athletic Director

Following introductions the information in the packets was reviewed:

- Agenda
- 2006-2007 Meeting Schedule
- A green “contact of information update sheet” that needs to review and turn in to Terry.
- A green committee sign up sheet noting your committee assignment preferences. This also needs to be turned in to Terry.
- By Law revisions
- Strategic Planning information which can be referred to during the program

III. BY LAW COMMITTEE REPORT

Chair Hinton reported that the bylaw review committee met on August 15, 2006. Members were Bob Doak, Ruth Brinkley, Rabbi Lief, and Wade Hinton. This group also met with the chancellor and Terry Denniston. Chair Hinton lead the board through the suggested bylaw changes pointing out that the most significant changes were the following: lessening the number of board members, defining terms more specifically, adding a “conflict of interest” statement, adding the immediate past chair to the officers, and the re-introduction of committees within the board. At the point in the bylaws when committees were discussed Chair Hinton called on university personnel who would be serving as liaisons to these committees to give a brief description of how they see these committees working with their areas. In the formulation of this committee structure the bylaw committee reviewed the committee structure of the UT Board of Trustees in selection of appropriate committees to develop as well as the past committee structure of this board. Chair Hinton stated that times of committee meetings are not addressed in the bylaws- it is anticipated that the committees will meet a couple of weeks prior to a regularly scheduled board meeting (or as needed)- these meetings would probably be during lunch.

Academic Affairs and Student Development:

Dr. Herb Burhenn and Mr. Hugh Prevost both stated that they were looking forward to working with members of this committee and believed that the committee could be of assistance in numerous ways i.e. partnerships for internships, ways that the university can meet the goals of student success and student access, etc. Mr. Prevost also stated that he looked forward to advice from the committee in the areas of how we can better equip our students to be better employees for local companies.

Community Relations:

Mr. Bob Lyon reported that his area consists of alumni affairs, public relations, fundraising and the public radio station, WUTC. He believes this committee will be instrumental in a variety of ways i.e. assisting in the review of the university’s CASE statement in relation to the financial campaign, possibly identifying potential donors, providing feedback on our marketing efforts, etc.

Long Range Planning:

Chair Hinton reported that this committee will be chaired by the board's immediate past chair and will be working with various levels of the university's administration.

Following the bylaw review discussion Chair Hinton asked for a motion to accept the revisions as submitted. Doug Fisher made a motion to accept, motion seconded by Mike Costa. Motion passed.

IV. UNIVERSITY'S STRATEGIC PLAN

Bob Lyon and Chuck Cantrell presented the program on the university's strategic plan. Members also viewed the new "Achieve" video which was premiered on campus this morning.

V. OTHER

Chair Hinton opened the floor for a discussion of meeting times. A suggestion had been brought to the chair that meetings be moved to lunch time to better accommodate schedules. Motion was made by Mike Butler to move the meetings to lunch time, motion seconded by Lewie Card. Motion passed. Chair Hinton noted that the meeting dates were listed in the packets and the meeting time would either be 11:30 am or 12:00 noon.

VI. SUMMARY/CLOSING REMARKS

Chair Hinton thanked everyone for coming and stated that he was looking forward to a productive year. He particularly thanked everyone for their patience as we reviewed the bylaw revisions- one of those organizational points that needed to be addressed.

The following announcements were made:

- Next meeting will be November 28
- Everyone was reminded to turn in their green committee sheets and pink information sheets.
- Those attending the Patten performance were reminded to pick up their tickets.
- A special thanks to the chancellor for the invitation to join him and Carolyn as guests for the Patten performance tonight.

7:13 pm

VII. ADJOURNMENT

Chair Hinton adjourned the meeting.

Submitted by:

Terry Denniston

September 20, 2006