



DEAN OF THE COLLEGE OF ARTS AND SCIENCES Position Description

The Position

The University of Tennessee at Chattanooga (UTC) invites applications and nominations for the position of Dean of the College of Arts and Sciences. UTC is an exciting metropolitan university with aspirations to become a top five public master's university in the south with expanding enrollment and new academic, residential, research, and sports facilities. The university is accredited by the Southern Association of Colleges and Schools (SACS). The Dean is the chief administrative officer of the College, responsible for academic, administrative, and fundraising leadership. The Dean manages the College's teaching, research, and service activities, and reports directly to the Provost and Vice-Chancellor for Academic Affairs.

The incoming Dean of the College of Arts and Sciences (<http://www.utc.edu/Administration/ArtsAndSciences/>) will have the opportunity to guide the largest college in the university with 20 departments and 250 full-time faculty in support of the university's goal of becoming a top five Southern master's university. The College has excellent relationships with the community and several external program initiatives.

The University of Tennessee at Chattanooga, with more than 11,000 students, was founded as a private university in 1886. It became a primary campus of the University of Tennessee in 1969 and its 100-acre campus is located near downtown Chattanooga, in the center of a scenic metropolitan area of more than 450,000 people. Chattanooga has gained international renown for its downtown and riverfront development, public and private partnerships, excellent quality of life, and reasonable living costs. Recently, Chattanooga has been featured in *US News and World Report*, *Outside*, and *Parade* as one of America's most livable cities. Over the past three years, investments totaling more than \$5 billion from companies such as Sanofi-Aventis, Alstom, and Volkswagen have brought growth and global business to Chattanooga.

The Requirements

The ideal candidate will be a strong advocate for the College and its mission and will possess: a terminal degree in an arts and sciences discipline; demonstrated teaching and research excellence that meets the requirements for appointment at the rank of full professor in the College of Arts and Sciences; administrative and budgetary experience; the ability to lead the College and its constituents to achieve a shared strategic vision; to foster and maintain productive relationships with external stakeholders and to secure funds from a variety of sources; knowledge of accrediting standards pertinent to the College and the ability to interpret and implement applicable standards of accrediting bodies; a commitment to recruiting, hiring, and retaining a

highly qualified and diverse faculty and staff; and will possess effective communication, collaborative, strategic thinking, and leadership skills.

Application Procedure

The Search Committee invites applications, inquiries, and nominations for this position. Applications should be accompanied by a letter of interest, curriculum vitae, and the names and contact details of at least three professional references. Review of applications will begin immediately and candidate materials received by February 22, 2012 will be assured of full consideration. Salary and rank will be commensurate with qualifications and experience.

Application materials **including the three letters of recommendation** should be submitted to the University of Tennessee at Chattanooga at the following electronic address facultyvitae20@utc.edu.

All other inquiries should be directed to the chair of the search committee, Dr. Robert Dooley, Dean of the College of Business, 615 McCallie Avenue, Chattanooga, TN 37343 robert-dooley@utc.edu, (423) 744-4314.

EEO statement: The University of Tennessee at Chattanooga is an Equal Employment Opportunity/Affirmative Action/Title VI and IX/Section 504/ADA/ADEA Institution.