

Tasks to Complete	Responsible Person	Projected Completion Date	Suggestions	Estimated Cost
<ol style="list-style-type: none"><li>1. Replace uneven pavement at accessible entrance.</li><li>2. Post directional signage indicating the location of the accessible entrance.</li><li>3. Clear pathway so that all are at least 36 inches wide with no obstructions.</li><li>4. Secure the edges of all rugs and mats.</li><li>5. Post Braille signage.</li><li>4. Replace door knobs with accessible door handles.</li><li>5. Install auditory and visible indicators for emergency notification system.</li><li>6. Rearrange tables in rooms to allow access by wheelchairs in all seating areas.</li><li>7. Post tactile signage indicating the accessible restroom to the side of the entrance door.</li></ol>		Completion date contingent on budget decisions.		

8. Install rails to both sides of the stairs.				
9. Install and elevator or lift to provide access to all public levels.				