



The University of Tennessee at Chattanooga RN-BSN Gateway Program

Applicant Guide / May 2009 Class

Gateway Program Coordinator

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Undergraduate Admissions

Guerry Hall P 425.4662 F 425.4157
615 McCallie Ave / Dept 5105
<http://www.utc.edu/Admissions>

Adult Services Center (Post-Bacc Admissions)

278 UC P 425.4485 F 425.2694
615 McCallie Ave / Dept 2002
<http://www.utc.edu/AdultServices>

Records and Registration

109 Race P 425.4416 F 425.2172
<http://www.utc.edu/Records-Registration>

Financial Aid

101 Hooper P 425.4677 F 425.2292
<http://www.utc.edu/FinancialAid>

Office of the Bursar

216 Fletcher P 425.4781 F 425.5200
<http://www.utc.edu/Bursar>

Student Health

P 425.4453 F 425.2266

Thank you for your interest in the RN to BSN Gateway Program at UTC. We are here to help you at every step of your journey to complete your BSN.

Apply to UTC

You must be admitted to UTC at the time you apply to the RN-BSN Gateway Program. In order to be admitted to UTC by the Gateway Program deadline of February 1, you are advised to apply before the second week of December.

- Submit UTC Admission application form and \$30 fee to School of Nursing**
 - Use form at <http://www.utc.edu/Admissions/secure/UTCApplication.pdf> and keep a copy for your records
 - Be sure to include former last name(s) for transcripts
 - Be sure to mark the appropriate semester of entry
 - Check should be payable to "UTC"
 - If you later decide not to enroll in courses during the semester of entry you marked on your application, you will need to submit another application form for readmission. You will not need to pay the \$30 fee again or resubmit transcripts unless you complete more courses at another college or university after you apply to UTC
- Submit official transcripts from all universities / colleges attended to the School of Nursing**
- Submit official high school transcript(s) to the School of Nursing**

Immunizations

- Submit immunization checklist to the UTC Student Health Center**
 - Form at <http://www.utc.edu/DeanOfStudents/forms/ImmunizationForm.pdf>

University ID and MocsNet Account

- Set up MocsNet account**
 - Your acceptance letter from the University will include your UTC ID. It will look something like this: abc123. You will use it anywhere you would otherwise use your SSN at UTC.
 - Set up your MocsNet password by going to www.utc.edu, clicking on the **Forgot Password/Help** link in the **MocsNet** box, and filling in the information as requested
 - Log in to MocsNet to access your email. Send a note to rachel-dinsmore@utc.edu to let her know your UTC ID
 - All email communication from the university will come to this address, so be sure to check it at least once a day

IMPORTANT DATES

UTC Admission Deadlines

All documents, including transcripts, must be received by Admissions by this date

Fall 2008 August 1

Spring 2009 December 1

The University of Tennessee at Chattanooga / School of Nursing / RN to BSN Gateway Program

615 McCallie Avenue Dept. 1051 / Chattanooga, TN 37403

P 423.425.5624 F 423.425.4668 W <http://www.utc.edu/Nursing/RN-BSNProgram.php>

