

**University of Tennessee at Chattanooga  
Interior Design Department,  
Constitution of the  
UTC Interior Design Alliance**

Article I

Name: The name of this student alliance shall be The University of Tennessee at Chattanooga Interior Design Alliance (UTC IDA).

Article II

Purpose: The purpose of the alliance is to stay central to the goals and objectives of all design organizations that promote the profession of Interior Design.

Objectives: the objectives of this Chapter shall be:

- To promote further understanding of the Interior Design Profession through speakers, trips and other events
- To promote leadership, fellowship, cooperation and communication between professionals and students
- To facilitate the preparation of students to assume responsibility as future Interior Design professionals

Article III

Membership Eligibility Requirements: UTC interior design students may participate in the UTC IDA events as a member as long as they hold current membership in an organization that promotes the profession of interior design. (i.e. ASID, CSI, NKBA, IIDA, AIA, NEWH, etc) They must also pay a \$5.00 alliance membership fee. The membership fee will allow a member membership from September 1 through August 31, and must be renewed every year, contingent on membership with a professional organization. Any student that meets these requirements may be accepted into this Alliance regardless of race, color, national origin, sex, religion or sexual preference.

Article IV

Officers: The acting officers will be composed of the President, Three (3) Vice Presidents, Secretary and Treasurer.

President: The president is a current member and serves as head and the spokesperson for all three official student organizations (ASID, NKBA, and CSI). The president must have served at least one term as an IDA officer. He/she is required to be a current member of all three organizations; therefore to defray cost, the UTC Design Alliance will cover ½ of these dues.

Vice President of ASID: The vice president of ASID is responsible for the programming of ASID sponsored meetings, and maintaining all educational requirements of the student ASID chapter. The VP of ASID also serves as a liaison between the student and professional ASID chapters. Current membership in ASID is required.

Vice President of NKBA: The vice president of NKBA is responsible for the programming of NKBA sponsored meetings, and maintaining all educational requirements of the student NKBA chapter. The VP of NKBA also serves as a liaison between the student and professional NKBA chapters. Current membership in NKBA is required

Vice President of CSI: The vice president of CSI is responsible for the programming of CSI sponsored meetings, and maintaining all educational requirements of the student CSI chapter. The VP of CSI also serves as a liaison between the student and professional CSI chapters. Current membership in CSI is required.

A Vice President will be appointed (by board vote) in the event of the Design Alliance President's absence, illness or abandonment.

Secretary: The secretary will be in charge of recording minutes of meetings, filing reports and dealing with outside correspondence. The secretary is required to be a current member of all three organizations; therefore to defray cost, the UTC Design Alliance will cover ½ of these dues.

Treasurer: The treasurer will handle the Alliance's financial obligations, make deposits and keep a record of all money spent, including scholarship monies. The treasurer must also develop a budget with the vice

presidents for each of the established organizations. The treasurer is required to be a current member of all three organizations; therefore to defray cost, the UTC Design Alliance will cover ½ of these dues. All officer positions must be elected on by the general population of the UTC IDA, and for the first election (2008) UTC Interior Design Society members.

Elections must be held within the month of March or earlier due to certain time lines of the organizations. In addition to elected officers, the following committee chairs may be appointed:

- **Membership Chair**  
The purpose of the Membership Chair is to promote student membership in all organizations that promotes the profession of Interior Design. The Membership chair reports to the Secretary and Treasurer.
- **Newsletter Chair**  
The purpose of a Newsletter Chair is to create and distribute a monthly or semesterly Design Alliance newsletter The Newsletter chair reports to the Secretary.
- **Fundraising Chair**  
The purpose of a Fundraising Chair is to organize fundraising ventures for the Design Alliance benefitting all three official organizations (ASID, NKBA, CSI). The Fundraising Chair reports to the Treasurer
- **Scholarship Chair**  
The purpose of a Scholarship Chair is to make interior design scholarship opportunities available to members of the Design Alliance. The Scholarship Chair reports to the Secretary and to the Alliance Advisor(s).
- **Historian/ Photographer**  
The purpose of a Historian/ Photographer is to make record of Design Alliance events and to make photographs available to the Interior Design website, and other forms of publicity. The Historian/Photographer reports to the Secretary and the Alliance Advisor(s) as well as works with the Publicity Chair.
- **Publicity Chair**  
The purpose of a Publicity Chair is to publicize all Design Alliance Events and to promote the organization and the Department through other forms of publicity. The Publicity Chair reports to the Secretary and the Advisor(s).
- **Hospitality Chair**  
The purpose of a Hospitality Chair is to arrange the meeting room and to coordinate refreshments when applicable. The Hospitality Chair reports to the Vice Presidents and the Alliance Advisor(s).
- **Resource Chair**  
The purpose of a Resource Chair is to coordinate volunteers to help with the resource room and donations to the resource room. The Resource Chair reports to the President and the Advisor(s).
- **Class Representative/s**  
The purpose of having class representatives is to act as a liaison between the Alliance and the classes. Class Representative report to the President.

Missing two or more consecutive meetings while holding an office (without adequate reason) is considered abandonment of the position and may be grounds for discharge.

#### Article V

Frequency of Meetings: The Alliance's meetings will be sponsored by ASID, NKBA, or CSI in a rotating pattern whereas each established organization will hold two (2) meetings during the school year. The rotating pattern will be as follows:

- August Open Meeting
- September ASID

- October CSI
- November NKBA
- January Open Meeting
- February NKBA
- March CSI
- April ASID

The President is responsible for the programming of the Open Meetings. The Vice President of each organization is responsible for the programming of the sponsored meetings

#### Article VI

Dues: UTC IDA dues are \$5.00 per year. Professional organization dues will vary depending on which organization one wishes to join.

#### Article VII

Faculty Advisors: The faculty advisor(s) will advise the UTC IDA in an effort to stay in contact with the organization, help maintain contact with professionals and be a general mentor to the organizations.

#### Article IX

Provisions for Amendments: Amendments to the Constitution may be made by Faculty Advisor(s) with supervision of the President and Vice Presidents. Amendments are then sent forth for vote of the general membership