



# THE UNIVERSITY of TENNESSEE at CHATTANOOGA



The Graduate School Admissions Application  
103 Race Hall; Dept. 5305; 615 McCallie Avenue; Chattanooga, Tennessee 37403-2598  
423-425-4666; www.utc.edu/GraduateSchool

<input type="radio"/> Enclosed	Receipt # _____
<input type="radio"/> Previously paid at:	_____
	UT Campus      Date Paid

## I. Personal Information

Please return completed application with \$30 (domestic) / \$35 (international) application fee to the Graduate School office.

**Please print or type.**

Name: \_\_\_\_\_ SS#: \_\_\_\_\_  
Last                      First                      Middle                      Maiden

Date of Birth: \_\_\_\_\_ Gender:  Male  Female

Permanent Street Address: \_\_\_\_\_

City: \_\_\_\_\_ County/Parrish: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Present Street Address: \_\_\_\_\_

City: \_\_\_\_\_ County/Parrish: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell/Work: \_\_\_\_\_ E-mail: \_\_\_\_\_

Have you lived in Tennessee continuously since birth? Please check response:  Yes  No

If no, when did your last stay begin? \_\_\_\_\_ / \_\_\_\_\_ Why did you choose to move to TN? \_\_\_\_\_  
Month      Year

How long have you lived at your permanent address? \_\_\_\_\_ Are you a United States citizen?  Yes  No  
Are you a resident alien in the U.S.?  Yes  No

If foreign citizen give: Country of Birth: \_\_\_\_\_ Country of Citizenship: \_\_\_\_\_

Passport No.: \_\_\_\_\_ Expiration: \_\_\_\_\_ Type of Visa: \_\_\_\_\_ Expiration: \_\_\_\_\_

Your completion of the following information is requested for reporting purposes only. This information will not be used to discriminate against any applicant in the admission decision process. Please check your ethnic origin:

- American Indian     Asian/Pacific Islander     Black, Non-Hispanic     Hispanic     Caucasian     Alaskan Native

## II. College/University Experience

Beginning with the most recent institution attended, list all colleges and universities previously attended, dates of attendance and any degrees received (including UC and UTC). One official transcript from all previous institutions (except UTC) must be sent directly to the Graduate School Office.

Name, City, and State of Institution	Last Date Attended	Degree and Major	Date of Conferral	Other Name(s) under which transcripts may be issued

Cumulative grade point average at time of baccalaureate degree conferral: \_\_\_\_\_

Cumulative grade point average at time of master's or specialist's degree (if already earned): \_\_\_\_\_

### III. Admission Information

Applying for (year): \_\_\_\_\_  Fall (Aug-Dec)  Spring (Jan-Apr)  Summer (May-July)

- Graduate readmission at UTC (students who have attended UC or UTC as graduate students but have not been enrolled for one or more semesters)
- New graduate applicant at UTC
- First time in any graduate school

### IV. Test Scores

Have you taken the admissions test required for your program?  Yes  No

If yes, when did you take the test? \_\_\_\_\_ If no, are you registered for the test?  Yes  No  
Appointment date? \_\_\_\_\_

### V. Professional Certification (applies to degree-seeking education applicants only)

A professional teaching certificate is required for some of the programs in education. List the information below:

Certification granted by the State of \_\_\_\_\_ Number: \_\_\_\_\_ Type: \_\_\_\_\_

Area(s) of Concentration: \_\_\_\_\_ Years of Teaching Experience: \_\_\_\_\_ Grade Level: \_\_\_\_\_

### VI. Employment History

Indicate your last three employers, beginning with your current or most recent employer.

Occupation (Title)	Employer	Location	Full-time/ Part-time	Dates	
				From: (Mo/Yr)	To: (Mo/Yr)

### VII. Other Information

Have you ever been convicted of a crime other than a minor traffic violation?  Yes  No

If you have not been a student or employee, please specify the primary activities you have pursued during the last three years.  
\_\_\_\_\_

If a veteran, please list your home of record: \_\_\_\_\_ Date of Discharge: \_\_\_\_\_

How did you learn about our graduate programs?

- Word of Mouth  Public Advertisement  UTC Faculty and/or Staff  UTC Web site  Other

If other, please explain: \_\_\_\_\_

### VIII. Type of Admission Classification Requested

Degree of Intent (please refer to list on opposite page)

Degree: \_\_\_\_\_ Major: \_\_\_\_\_ Concentration: \_\_\_\_\_

**OR**

- Non-Degree Graduate (Non degree students are not eligible for Financial Aid)
- Teacher Certification (Teacher certification students may take ONLY undergraduate courses)
- Graduate Certificate Program \_\_\_\_\_
- Non-Degree Transient (currently enrolled in a degree program at another institution)

# Graduate Degree Programs

## Graduate Certificate Programs

Biomedical Informatics  
Computer Networking (Computer Science)  
Family Nurse Practitioner, Post Master (Nursing)  
Fundamentals of Engineering Management (Engineering)  
Health Care Informatics (Nursing)  
Internet Application (Computer Science)  
Non-Profit Management (Public Administration)  
Nurse Anesthesia, Post Master (Nursing)  
Project Management (Engineering Management)  
Quality Management (Engineering Management)  
School Leadership, Post Master (Education)  
Urban Specialist (Elementary Education)  
Writing and Rhetoric (English)

## Master's Degree Programs

### Master of Accountancy (M.Acc.)

### Master of Arts in English (M.A.)

Creative Writing  
Literary Study  
Professional Writing

### Master of Business Administration (M.B.A.)

Business Administration  
Executive

### Master of Music (M.M.)

Education  
Performance

### Master of Public Administration (M.P.A.)

Nonprofit Management  
Public Administration

### Master of Science Criminal Justice (M.S.C.J.)

### Master of Science in Nursing (M.S.N.)

Administration (on hold)  
Anesthesia  
Clinical (on hold)  
Education (on hold)  
Family Nurse Practitioner

## Special Categories

### Auditor

**Non-degree** (eligible to take both graduate level and undergraduate level courses)

**Senior Auditor** (65+ Tennessee resident)

**Teacher certification** (post-baccalaureate classification, eligible **ONLY** for undergraduate level courses)

## Master of Education (M.Ed.)

### Counseling

Community Counseling  
School Counseling

### Elementary

(please choose only 1 concentration)

The Arts  
Early Childhood  
Educational Technology  
Elementary Education  
Inclusion  
Licensure  
Research  
Special Teacher of Reading  
Urban Specialist

### School Leadership

Principal/Supervisor Licensure  
Teacher Leadership

### Secondary Education

(please choose only 1 concentration)

The Arts  
Educational Technology  
English  
Health Education  
Inclusion  
Licensure  
Mathematics  
Physical Education  
Research  
Science & Environmental  
Studies  
Social Sciences  
Visual Arts

### Special Education

Early Childhood  
Emotional/Behavioral Disorders  
Gifted Education  
Individualized Program  
Mild Disabilities  
Moderate/Severe Disabilities

## Master of Science (M.S.)

### Computer Science

### Engineering

Chemical  
Civil  
Computational  
Electrical  
Industrial  
Mechanical

### Engineering Management

### Environmental Science

### Health & Human Performance

Clinical Exercise Physiology  
Entry Level Athletic Training  
Post Certification Athletic  
Training (on hold)

### Psychology

Industrial/Organizational  
Research

## Specialist Degree Programs

### Advanced Educational Practice

#### (Ed. S.)

Educational Technology  
Learning and Leadership  
School Psychology

## Doctoral Degree Programs

### Doctor of Education (Ed. D.)

Learning and Leadership

### Doctor of Philosophy (Ph. D.)

Computational Engineering

### Doctor of Physical Therapy

#### (D.P.T.)

Entry Level  
Post Professional



## IX. Verification/Signature

I understand that withholding information requested in this application or giving false information may make me ineligible for admission to/or continuation in The University of Tennessee. With this in mind, I certify that the statements herein are correct and complete. **I also realize that I must send test scores, transcripts, letters of recommendation, proof of measles immunity, and all other application materials described in the Graduate Catalog to be considered for full admission and financial aid. If admitted, I agree to abide by the Honor Code, as described in the UTC Student Handbook. I understand misrepresentation of academic credentials constitutes a Class A misdemeanor under Tennessee Code Annotated, Section 49-7-133.**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### **Important Information- Please read carefully!**

#### ▪ **Application Materials**

- *“To ensure adequate consideration, the applicant should submit the completed application and supporting credentials to the Graduate School office **at least one month prior to the beginning of the semester or summer term for which admission is desired.** In addition, some departments and programs have established application deadlines. Please refer to the appropriate college or department for this information. **Those filing applications after the established submission dates cannot be assured their credentials will be processed in sufficient time to secure admission for that term.**” UTC Graduate Catalog (p. 8, 2006)*

#### ▪ **Expected Processing Timeframe:**

- The processing of applications normally takes about **two weeks during non-peak periods.** Please make sure that the address listed under “Current Address” on your application is a valid address where you will be able to receive mail in two or more weeks. **You will be notified by U.S. mail of your initial admission status.**

#### ▪ **Admission Status:**

- Please note that the admission process is two fold:
  - *Provisional Admission* – Applicants meeting the criteria for admission to the Graduate School, as noted in the Graduate School Catalog, will be admitted with the classification of **provisional.** At the program’s discretion, students may be eligible to take classes in their degree program area for one term before completing all application materials. Students will not be permitted to enroll in a second term until their application is complete. Provisional students ARE NOT eligible for financial aid. **Provisional admission does not equal admission into the degree program.**
  - *Degree Program Admission* – Once a provisional student has submitted all required materials, the file will be reviewed by the program coordinator and the director of the Graduate School. Students will be notified of their admission status. Students admitted into their degree program may continue to enroll in courses approved by their advisor. Students denied admission to a degree program may be eligible for admission to other programs or classification as a non-degree seeking student.

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