

Kelly Urbanek

My objective is to have a career in Marketing/Public Relations.

Objective

Education

August 2003 - Present University of Tennessee at Chattanooga

Business Marketing

- Current GPA of 3.928.
- 2003 Provost Scholar.
- 2006 Marvin Anthony Scholar.
- Public Relations Chair of the UTC Chapter of the American Marketing Association.
- Vice President and Public Relations Chair of Golden Key International Honor Society UTC Chapter.
- Deans List 2003 – Fall 2006.

August 2000 – May 2003 Brentwood High School Brentwood, TN

Graduate With Honors

- Graduated with a 3.8 GPA.
- Four year member and starter for varsity soccer team.
- Member of National Honor Society.
- Member of the Spanish Club.

Work experience

May 2006 – August 2006 McNeely, Pigott, & Fox Public Relations Nashville, TN
Intern

- Wrote news releases
- Created and maintained media lists and databases.
- Conducted media calls.
- Attended MP&F-planned client events.

May 2005 – August 2005 Anthony P. Urbanek, DDS, MD Franklin, TN
Marketing Director

- Created and wrote monthly newsletters sent to patients, doctors, and doctor's offices.
- Created new ways to promote the practice.

2004 - 2006 Bankers Title & Escrow Corp. Nashville, TN
Administrative Assistant

- General office work

Oct. 2001 – Aug. 2004 Joe's Crab Shack Brentwood, TN

Hostess, Server

- In charge of retail inventory.
- Head hostess for a year and a half.
- Waited tables for a year and a half.