

UTC Adjunct Faculty Orientation



*You are cordially invited to
attend an orientation for
UTC adjunct faculty.*

August 12, 2008 (Tuesday), 5:00 - 7:00 pm

- Blackboard training from 3:00pm - 5:00 pm

August 18, 2008 (Monday), 12:00 - 2:00 pm

- Blackboard training from 2:00pm - 4:00pm

*****Notice*****
**If you want Blackboard training and the above sessions are not convenient
for you, join us at any of the regularly scheduled Blackboard training times!**

Hosted by Academic Affairs.



Please RSVP by calling 425-4188, or
emailing Charles-Hart@utc.edu

*** Please indicate any special dietary needs when you
RSVP (vegetarian, etc.)**

Tentative Agenda:

- Introduction and Meal
- Syllabus requirements reviewed
- The Transformation Project
- How to get class rolls
- Keeping gradebooks/attendance
- Honor Code
- Turning in Grades
- Course Evaluations
- Online Course Delivery
- Faculty Development
- Ordering Classroom Equipment
- Student Advisement
- Library resources unique to UTC