UTC SYSTEM & SERVICES ACQUISITION STANDARD

Objective:
To align University of Tennessee at Chattanooga (UTC) standards of practice with University of Tennessee System-wide policy for developing, maintaining and documenting a System & Services Acquisition program.

Scope:
This program applies but is not limited to employees, contractors, agents, and representatives accessing, using, or handling UTC information technology resources.

Principles:
This document is a UTC-specific Standard based on University System-wide policy.   Each User of UTC resources is required to be familiar and comply with University policies, and acceptance is assumed if the User accesses, uses, or handles UTC information technology resources.

The Chief Information Officer (CIO) is the Position of Authority (POA) for Information Technology at UTC and responsible for IT security at the University of Tennessee Chattanooga.

Responsibilities:
1. The CIO has overall responsibility of the System & Services Acquisition program at UTC.
2. The Chief Information Security Officer (CISO) is responsible for overseeing the System & Services Acquisition program.
3. System owners/administrators are responsible for ensuring users of their respective system(s) read and understand the following Standard.

Standard:
1. UTC adopts and adheres to the University of Tennessee System-wide Policy for System & Services Acquisition.
2. For purchases of system components and/or services that exceed $10,000, system managers must implement procedures to ensure:
   a. Any contract addresses:
      i. Security functionality, strength, and assurance requirements.
      ii. A description of the environment in which the system is intended to operate.
      iii. Acceptance criteria.
   b. Providers of external system services comply with campus information security requirements i
   c. Non-local maintenance or diagnostic activities are pre-approved and documented.
   d. A university-approved systems development life cycle (SDLC) is used when information systems and applications are developed internally.